



whitchurch town council

MINUTES: FULL EXTRAORDINARY TOWN COUNCIL MEETING, THURSDAY 30TH JUNE 2022

MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON THURSDAY 30TH JUNE 2022

PRESENT

Councillors: J. De-Wyrall R. Hall A. Hotchkiss A. Jackson
P.Lea M. Phipps J. Thornton

Proper Officer: Mike McDonald

IN ATTENDANCE: N/A

In the absence of Councillor A. Hall, Cllr R. Hall chaired and opened the meeting at 7.15pm

1. Standing Item: Apologies

Apologies were noted from Cllrs Ebbs, A. Hall, Purt, Ridgway and Sullivan. No Apologies received from Cllrs Sample and Tew. The meeting was confirmed as quorate by the Proper Officer (WTC Standing Orders (5)).

2. Standing Item: Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received

3. Standing Item: Minutes

- a) Following a proposal Cllr Thornton, seconded by Cllr Hotchkiss, the minutes of the Annual Town Meeting held on 5th May 2022 were unanimously approved and signed as an accurate record of that meeting.
- b) Following a proposal Cllr Thornton, seconded by Cllr Hotchkiss, the minutes of the Annual Council Meeting held on 5th May 2022 were unanimously approved and signed as an accurate record of that meeting.

4. Standing Item: Public Participation

No members of the public attended this meeting.

5. Governance Matters: Councillor Co-option

The Chair welcomed Cheryl Doyle. Only one application for the outstanding vacancy had been received. Having met the criteria to hold office, the candidate was welcomed to the role of Town Councillor for Whitchurch Town Council (North Ward).

The Acceptance of Office was signed by the candidate, who joined the Meeting at that point. It was also noted that this vacancy incorporated the remaining vacancy on the Parks & Public Realm Committee.

6. CONFIDENTIAL BUSINESS

It was resolved that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press was excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

It was agreed to re-order the items to be discussed for practical reasons.

7. Finance: Small Community Grants Scheme – Approval of Grants (Tranche #1)

The recommendations of the Finance Advisory Group Meeting of 23rd June 2022 were noted. After discussion it was unanimously **RESOLVED** to ratify the recommended Grant Distribution Schedule, which were confirmed as meeting Section 137 criteria, and asked that the Proper Officer write to all applicants appropriately. It was also reaffirmed that conditions should be attached to all Grants distributed, as outlined in the Advisory Group’s notes. It was further agreed to remove the deferred grant as the applicant had already completed the works which were the focus of the application. Proposed by Cllr Thornton, seconded by Cllr De-Wyrall.

WTC/EFC/16(C)/2223

8. Personnel: Outstanding Personnel Matter

Council received an update from the Proper Officer and Cllr R. Hall. It was noted that the matter had been discussed and approved for action by the Personnel Committee on 23rd June 2022 (**WTC/P/2223**). After discussion, it was unanimously **RESOLVED** that the Proper Officer now take the matter to its conclusion via the Council’s HR advisors, WorkNest, ratifying the resolution of the Personnel Committee as outlined. Proposed by Cllr Thornton, seconded by Cllr Hotchkiss, all agreed.

WTC/EFC/17(C)/2223

There are no additional confidential minutes for this meeting.

There being no further business, the meeting closed at 7.30pm

Signed as a true record of the meeting:

Chair: _____

Date: _____