



whitchurch town council

MINUTES: FULL TOWN COUNCIL MEETING, THURSDAY 21ST JULY 2022

MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON THURSDAY 21ST JULY 2022

PRESENT

Councillors: J. De-Wyrall C. Doyle G. Ebbs A. Hall (Chair)
R. Hall A. Hotchkiss A. Jackson P. Lea
M. Phipps C. Purt M. Ridgway P. Sample
G. Sullivan P. Tew J. Thornton

Proper Officer: Mike McDonald

IN ATTENDANCE: P. Mullock – Shropshire County Councillor (Whitchurch North)
D. Newman – Whitchurch Herald 1 Member of the public was present

Councillor A Hall opened the meeting at 7.15pm

1. Apologies

No Apologies were received for this meeting

2. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received

3. Mayor and Member Update

The Mayor outlined activity since the previous meeting:

Various Dates Visits to a number of grantees from WTC Small Community Grants Programme 2022

21st July 2022 Meeting at Sir John Talbots (with Proper Officer) to discuss Community links and potential collaborative partnerships

Cllr A. Hall invited an update from others on WTC-related activity.

Member Updates of recent activity:

Cllr Hotchkiss Attended Whitchurch Waterway Trust Meeting alongside Cllr Sullivan as WTC representatives including grantee engagement

No further updates were received

4. Minutes

- a) The minutes of the Full Town Council Meeting held on 16th June 2022 were agreed and signed as an accurate record of that meeting. Proposed Cllr A. Hall, seconded Cllr R. Hall
- b) The minutes of the Extraordinary Full Town Council Meeting held on 30th June 2022 were agreed and signed as an accurate record of that meeting. Proposed Cllr R. Hall, seconded Cllr Tew

5. Public Participation

Standing Orders were suspended by the Mayor, whilst members of the public were invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility.

*David Pritchard (resident)
WTC Response*

*Ask about current situation regarding Cemetery Maintenance
The Proper Officer assured Mr Pritchard that it was the focus of an item in the later Confidential session, though the Cemetery had recently received some attention. Cllr Thornton, as Chair of Parks & Public Realm Committee also added that we may be in a position to share a fuller update at the next Full Town Council Meeting.*

Councillor Peggy Mullock (Whitchurch North) had no update for Councillors, but invited questions:

Cllr Thornton

Asked Cllr Mullock about the replacement 'conservation' lights at Bullring, which were inconsistent with those in situ.

Cllr Mullock

The lights are no longer available but noted Cllr Thornton's reply that lights could be rearranged with some in less 'obvious' areas

Cllr A. Hall

Following SJT meeting, asked about the need for a crossing near to the school (by the Cricket Club), which was a concern for the school and pupils

Cllr Mullock

Confirmed that it was listed as an undertaking from the new housing developer in the area, but no plan in place should the development not progress soon

There being no further items, Standing Orders were reinstated.

6. Finance Advisory Group – Terms of Reference

After consideration it was **UNANIMOUSLY** resolved to adopt the Finance Advisory Group Terms of Reference, as proposed. Proposed Cllr Thornton, seconded Cllr R. Hall

WTC/FC/18/2223

7. Committee Chair Reports and Minutes

- a) The Minutes of the Parks and Public Realm Committee Meeting of 7th July 2022 were noted and accepted. Proposed Cllr Thornton, seconded Cllr De-Wyrall
- b) The Minutes of the Culture and Civic Committee Meeting of 7th July 2022 were noted and accepted. Proposed Cllr Phipps, seconded Cllr Thornton

8. Policing Panel Partnership

Cllr A. Hall outlined the purpose of the panel and its useful multi-disciplinary approach to community policing and safety. After consideration, it was **UNANIMOUSLY** resolved that the Mayor, Deputy Mayor, Committee Chairs and Proper Officer represent the Council on this Partnership Group, with reports into future Full Council Meetings as appropriate. Proposed Cllr A. Hall, seconded Cllr Phipps **WTC/FC/19/2223**

9. 2021/22 Audit and Annual Return

- a) The Internal Audit report was received and noted. After discussion, it was **UNANIMOUSLY** resolved that an action plan to address recommended actions be formulated by the Proper Officer and Accounts Officer in conjunction with the Chair of the Finance Advisory Group (FA) and progress reported to future Full Council Meetings, via the FA as appropriate. Proposed Cllr A. Hall, seconded Cllr Phipps **WTC/FC/20/2223**

- b) The Accounting Statements 2021/22 and Annual Governance & Accountability Return (AGAR) for the same period were received, noted and discussed, including Section 1 and Section 2 responses. After consideration, it was **UNANIMOUSLY** resolved that the returns be signed and submitted to External Auditors, PKF Littlejohn. Proposed Cllr Thornton, seconded Cllr Hotchkiss. Cllr A. Hall and the Proper Officer signed the appropriate schedules to enable submission **WTC/FC/21-22/2223**

- c) The efforts of Accounts Officer, Charlie Burdock in completion of the above were recognised and the Proper Officer asked to pass on Council’s appreciation

- d) It was noted that 2022/23 year-to-date Management Information will be presented at the August Full Council Meeting, including Payments & Receipts and a CiL Summary for further consideration

10. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

- 11. Committee Chair Reports and Minutes - Personnel
- 12. Replacement Facilities Vehicle (WTC/PPR/11/2223), from Item 7
- 13. Grounds Maintenance Contract
- 14. CCTV
- 15. Blackberry Fair 2022

There are no additional confidential items for this meeting.

There being no further business, the meeting closed at 8.35pm

Signed as a true record of the meeting:

Chair: _____

Date: _____