



PARKS & PUBLIC REALM COMMITTEE – 7TH JULY 2022

The members listed below are summoned to attend the above meeting, which will be held on **THURSDAY 7TH JULY 2022**, in the Edward German Room, Whitchurch Civic Centre commencing at 7.00pm.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 1st July 2022

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: J. De-Wyrall, C. Doyle, A. Hotchkiss, P. Lea, M. Ridgway, G. Sullivan, J. Thornton

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a "Confidential" section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



1. Election of Committee Chairman

To elect a Chairman of the Personnel Committee for the 2022-23 Civic Year

2. Election of Committee Vice-Chairman

To elect a Vice-Chairman of the Personnel Committee for the 2022-23 Civic Year

3. Apologies

To receive any apologies and reasons for absence

4. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda

5. Minutes

To confirm the minutes of the Parks & Public Realm Committee Meeting held on 7th April 2022 and sign as an accurate record of that meeting

6. Public Participation

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility.

7. CCTV

To receive an update from the Council Contractor

8. Football Pitches

To consider the purchase of a 'line-marking' machine

9. Jubilee Park – Solar Lighting

To consider entering a tender process for lighting works

10. Jubilee Park – Gym Equipment

To consider a report regarding existing gym equipment in Jubilee Park

11. Open Spaces - Dog Fouling

To consider action relating to recent correspondence (verbal update)

12. Gambrell Avenue Play Area

To consider litter bin purchase

13. Deermoss Meadow Play Area – Further Improvements

To consider purchasing additional equipment to enhance the Play Area / Open Space

14. Public Toilets

To consider entering a tender process for upcoming contract expiry (September 2022)

15. Wild Area

To consider action relating to the Wild Area within Jubilee Park

16. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

17. Deermoss Meadow

To consider and agree actions relating to site land and boundary with new development (verbal update)

18. Edgeley Gardens Play Area

To consider quotes for new equipment and agree actions

19. WTC Vehicle (Facilities)

To consider and agree actions

20. Park Avenue – Long Stay Car Park

To consider the current lease position, indicative quote/s for improvement works and agree actions

21. Jubilee Park – Play Area

To consider indicative quotes and agree actions

22. Grounds Maintenance Contract

To consider recent correspondence and agree actions

Associated Papers:

- a. Draft Minutes: PPR Committee, 7th April 2022
- b. CCTV Update (agenda item 7)
- c. Football Pitches (agenda item 8)
- d. Solar Lighting (agenda item 9)
- e. Gym Equipment (agenda item 10)
- f. Gambrell Avenue (agenda item 12)
- g. Deermoss Meadow Equipment (agenda item 13)
- h. Toilets (agenda item 14)
- i. Wild Area (agenda item 15)
- j. Edgeley Gardens (agenda item 18, CONFIDENTIAL)
- k. Vehicle (agenda item 19, CONFIDENTIAL)
- l. Long Stay Car Park (agenda item 20, CONFIDENTIAL)
- m. Jubilee Play Area (agenda item 21, CONFIDENTIAL)