



# whitchurch town council

MINUTES: PARK & PUBLIC REALM COMMITTEE MEETING, THURSDAY 7<sup>TH</sup> JULY 2022

## MINUTES - PARKS & PUBLIC REALM COMMITTEE MEETING HELD ON THURSDAY 7<sup>TH</sup> JULY 2022

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### PRESENT

Councillors: J. De-Wyrall C. Doyle A. Hotchkiss P. Lea G. Sullivan J. Thornton

Proper Officer: Mike McDonald

### IN ATTENDANCE:

Councillors: A. Hall R. Hall A. Jackson M. Phipps P. Tew

Public: 1 Member of the Public

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The meeting was opened at 7.00pm by previous Committee Chair, Cllr Thornton

#### 1. Election of Chair

After a nomination by Cllr Sullivan, seconded by Cllr Doyle it was unanimously **RESOLVED** that Cllr Thornton serve as Chair of the Parks and Public Realm Committee for the 2022/23 Civic Year **WTC/PPR/01/2223**

#### 2. Election of Vice Chair

After a nomination by Cllr Hotchkiss, seconded by Cllr De-Wyrall it was unanimously **RESOLVED** that Cllr Lea serve as Vice Chair of the Parks and Public Realm Committee for the 2022/23 Civic Year **WTC/PPR/02/2223**

#### 3. Apologies

Apologies were noted from Cllr Ridgway

#### 4. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received

#### 5. Minutes

After a proposal by Cllr Sullivan, seconded by Cllr Lea, the Minutes of the Parks and Public Realm Committee of the 7<sup>th</sup> April 2022 Meeting were approved and signed as a true record of that meeting

## 6. Public Participation

Mr Peter Warburton of the Bulls Head asked about watering of hanging baskets, having been told by an undisclosed source that they were not to be serviced. The Chair assured him that this was not the case.

## 7. CCTV

The update from the Council Contractor (Securasound) and subsequent addendum was received and noted.

## 8. Football Pitches

The report was noted. After consideration it was unanimously **RESOLVED** to purchase the 'line-marking' machine, outlined, from the Parks Budget. Proposed Cllr Sullivan, seconded Cllr Hotchkiss. **WTC/PPR/03/2223**

## 9. Jubilee Park – Solar Lighting

The report was noted. After consideration it was unanimously **RESOLVED** to instruct the Proper Officer to arrange 3 quotes to progress with the scheme outlined for Jubilee Park (Full Council having set aside a £10,000 provision - **WTC/128/2122** refers). Proposed Cllr De-Wyrall, seconded Cllr Hotchkiss. **WTC/PPR/04/2223**

## 10. Jubilee Park – Gym Equipment

The report was noted. After consideration it was unanimously **RESOLVED** to carry out the report recommendations regarding the repair and relocation of Jubilee Park equipment. Proposed Cllr Sullivan, seconded Cllr Hotchkiss. **WTC/PPR/05/2223**

## 11. Open Spaces - Dog Fouling

The report was noted. After consideration it was unanimously **RESOLVED** that the Proper Officer apply for a Dog Exclusion Order for areas outlined and support Whitchurch Rugby Club in the same, having recently received a request for assistance in a related matter. Proposed Cllr Thornton, seconded Cllr Doyle. **WTC/PPR/06/2223**

## 12. Gambrell Avenue Play Area

The report was noted. After consideration it was unanimously **RESOLVED** that a 'child-friendly' litter bin be purchased from the Parks Budget for the Play Area from existing suppliers (Glasdon). Proposed Cllr Thornton, seconded Cllr De-Wyrall. **WTC/PPR/07/2223**

## 13. Deermoss Meadow Play Area – Further Improvements

The report was noted. After consideration it was unanimously **RESOLVED** that the equipment outlined to enhance the Play Area / Open Space by progressed with existing suppliers (2 x Picnic Banches – Marmax, 1 x 'child friendly' litter bin – Glasdon). Allocation from Parks Budget. Proposed Cllr Thornton, seconded Cllr Doyle. **WTC/PPR/08/2223**

## 14. Public Toilets

It was agreed that this item be deferred, pending other considerations.

## 15. Wild Area

The report was noted. After consideration it was unanimously **RESOLVED** that the Jubilee Park Wild Area 'Memorial Boards' be relocated, with an associated seating area, to the Harry Richards Garden, as requested. **WTC/PPR/09/2223**

**16. CONFIDENTIAL BUSINESS**

It was resolved that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press was excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

**17. Deermoss Meadow**

The Proper Officer outlined the current position with developers, and it was agreed that the Council write to them with a formal request for update to expedite a resolution.

**18. Edgeley Gardens Play Area**

The report was noted. After consideration it was **RESOLVED** to recommend Option 3 (with appropriate safety surfacing) to Full Council. Aligned to Financial Regulations 11 (11.1 (d)), it was agreed that regulations be waived in respect of other quotes due to negotiated price. Proposed Cllr Thornton, seconded Cllr Sullivan. **WTC/PPR/10/2223**

**19. WTC Vehicle (Facilities)**

The report was noted. After consideration, it was unanimously **RESOLVED** that the item should be recommended, subject to the Proper Officer presenting an Options Appraisal to Full Council for consideration, comparing outright purchase with lease hire. Proposed Cllr Thornton, seconded Cllr Sullivan. **WTC/PPR/11/2223**

**20. Park Avenue – Long Stay Car Park**

The report was noted, alongside an update from the Proper Officer. It was agreed that the Proper Officer write to Shropshire Council to present the quote received and investigate subsequent lease position.

**21. Jubilee Park – Play Area**

The report and previous Full Council resolution **WTC/128/2122** was noted. After consideration of the 'indicative' quote received, the Proper Officer was asked to obtain further quotations aligned to financial regulations and update Committee accordingly.

**22. Grounds Maintenance Contract**

An update on current actions was noted from the Chair and Proper Officer. It was also noted that an Options Appraisal (OA) will be presented to Full Council in due course. It was agreed that Cllrs Thornton and R. Hall be involved in the creation of the OA alongside the Proper Officer and Facilities Manager.

There are no additional confidential minutes for this meeting.

There being no further business, the meeting closed at 7.56pm

Signed as a true record of the meeting:

Chair: \_\_\_\_\_

Date: \_\_\_\_\_