



PLEASE NOTE THE CHANGE FROM USUAL TIME OF 8PM

CULTURE & CIVIC COMMITTEE – 1ST SEPTEMBER 2022

The members listed below are summoned to attend the above meeting, which will be held on **THURSDAY 1ST SEPTEMBER 2022**, in the Edward German Room, Whitchurch Civic Centre commencing at 7.00pm.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 25TH AUGUST 2022

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: G. Ebbs, R. Hall, A. Jackson, M. Phipps, C. Purt, P. Sample, P. Tew

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a "Confidential" section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



1. Apologies

To receive any apologies and reasons for absence

2. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda

3. Minutes

To confirm the minutes of the Culture & Civic Committee Meeting held on 7th July 2022 and sign as an accurate record of that meeting

4. Public Participation

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility

5. Civic Infrastructure – Broadband Upgrade

To receive details of an upgrade to a SOGEA connection, which will enable FTTP and subsequent improvement in connectivity with other associated benefits, including cost savings

6. Civic Infrastructure – Regulatory Compliance

- a) To note the purchase and installation of a second EvacChair, with associated training, to ensure Fire Safety compliance
- b) To note successful safety inspection of the Civic Lift in July 2022 to ensure regulatory compliance

7. Friday Market

To receive a verbal update on the relocation of the indoor Friday Market and related matters, including marketing/PR/signage. To discuss and approve further support for the Friday Market as delegated from the Full Council meeting of 18th August 2022

8. Civic Bookings

To receive detail of current regular bookings in the Civic Building and consider any associated matters

9. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

10. Confidential Action Point Update

To receive a verbal update on actions agreed at the Culture & Civic Committee Meeting of 7th July 2022 (ratified at Full Council on 21st July 2022):

- a. Library - resolved
- b. Bar Contract - resolved
- c. Youth Project – resolved and ongoing progress

11. Christmas Lights 2022

To consider recent correspondence and agree actions

To consider and agree Project Management support for the Christmas Lights and associated activities

12. Civic Centre – New Initiatives

To discuss and agree potential new activity at the Civic Centre for the forthcoming year – including “Community Heating Hub” initiative

Associated Papers:

- a. Draft Minutes: CC Committee, 7th July 2022
- b. Regular Bookings – Civic Centre (item 7)