



# whitchurch town council

MINUTES: FULL EXTRAORDINARY TOWN COUNCIL MEETING, THURSDAY 25<sup>TH</sup> AUGUST 2022

## MINUTES OF THE FULL TOWN COUNCIL MEETING HELD ON THURSDAY 25<sup>TH</sup> AUGUST 2022

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### PRESENT

Councillors: J. De-Wyrall C. Doyle R. Hall A. Hotchkiss  
M. Phipps M. Ridgway

Proper Officer: Mike McDonald

**IN ATTENDANCE:** N/A

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In the absence of Councillor A. Hall, Cllr R. Hall chaired and opened the meeting at 7.15pm

#### 1. Standing Item: Apologies

Apologies were noted from Cllrs A. Hall (holiday), Jackson (holiday), Purt (holiday), Sullivan (work commitment) and Thornton (personal). No Apologies received from Cllrs Sample and Tew. The meeting was confirmed as quorate by the Proper Officer (WTC Standing Orders (5)). No Apologies were received from Cllrs Ebbs, Lea, Sample and Tew.

#### 2. Standing Item: Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received

#### 3. Standing Item: Public Participation

No members of the public attended this meeting.

#### 4. Financial Matters: AGAR 2021/2 Financial Year

A revised Annual Governance and Accountability Return for 2021/22 (AGAR) was received noted and discussed. The Proper Officer explained that Section 1 of the Return remained unchanged, with minor changes to Section 2, reflecting amendments on the advice of Accountants DCK Accounting Solutions. It was also noted that an extension had been granted by External Auditors PKF Littlejohn to allow for these amendments to take place.

After a proposal by Cllr De-Wyrall, seconded by Cllr Doyle it was unanimously **RESOLVED** that the returns be signed and submitted to the External Auditor.

Cllr R. Hall and the Proper Officer duly signed the returns to enable submission. The Proper Officer will also instigate a renewed "Exercise of Public Rights" as agreed separately with PKF Littlejohn. **WTC/EFC/29-30/2223**

**5. CONFIDENTIAL BUSINESS**

It was resolved that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press was excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

There were no Confidential Matters on the Agenda for this meeting.

There being no further business, the meeting closed at 7.24pm

Signed as a true record of the meeting:

Chair: \_\_\_\_\_

Date: \_\_\_\_\_