



whitchurch town council

MINUTES: CULTURE & CIVIC COMMITTEE MEETING, THURSDAY 1ST SEPTEMBER 2022

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PRESENT

Councillors: G.Ebbs R. Hall M. Phipps P. Tew

Proper Officer: Mike McDonald

IN ATTENDANCE:

Councillors: C. Doyle A. Hall

The meeting was opened at 7.00pm by the Chair, Cllr M. Phipps

1. Apologies

Apologies were noted from Cllr Purt (holiday). No Apology from Cllrs Jackson or Sample

2. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received

3. Minutes

After a proposal by Cllr R. Hall, seconded by Cllr G. Ebbs, the Minutes of the Culture and Civic Committee of the 7th July 2022 meeting were approved and signed as a true record of that meeting. Cllr C Doyle was in attendance at the 7th July meeting (amended)

4. Public Participation

No members of the public were in attendance

5. Civic Infrastructure – Broadband / ICT Upgrade

Councillors received and noted a verbal update from the Proper Officer in relation to the installation of a SOGEA connection at the Civic Centre on Monday 5th September. This will enable the adoption of a VOIP telephone system and cost savings on existing connections, alongside connectivity benefits and Fibre upgrade (when available).

6. Civic Infrastructure – Regulatory Compliance

- a) The Committee noted the purchase (with training) of a second EvacChair (rear first escape) to ensure regulatory compliance (existing Chair also inspected 1.9.22)
- b) The Committee also noted the recent inspection of the Civic Lift, without issue

7. Friday Market

The Committee noted that the recent Friday Market (indoor) relocation into the Market Hall was well received. Signage on the front and rear of the Civic building was also noted, alongside press advertising and social media activity.

Further support from the Market was discussed – Proper Officer to investigate further advertising in a monthly publication/s and book if appropriate

8. Civic Bookings

The ‘Regular Weekly Bookings’ updated schedule was received and noted. The Proper Officer was asked to investigate a ‘seasonal’ event/s

9. CONFIDENTIAL BUSINESS

It was resolved that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press was excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

10. Confidential Action Point Update

It was noted, following verbal update from the Proper Officer:

- a. Library FRA – now resolved.
- b. Bar Contract – now resolved.
- c. Youth Project – partially resolved, with a meeting with SYA on 7th September to discuss finer details with SYA, Cllr A Hall and the Proper Officer

11. Christmas Lights

Recent correspondence was noted alongside a proposal for Project Management support. After discussion it was unanimously **resolved** to recommend to Full Council, proposed by Cllr Phipps, seconded Cllr Tew. “Chairs Action” was invoked to proceed given timescales, with referral to next Full Council for ratification. **WTC/CC/04/2223**

12. Civic Centre – New Initiatives

Several new initiatives were discussed, and the Proper Officer was asked to proceed or report back to Committee or Full Council as appropriate.

There are no additional confidential minutes for this meeting.

There being no further business, the meeting closed at 7.45pm

Signed as a true record of the meeting:

Chair: _____

Date: _____