



PLEASE NOTE A CHANGE OF DATE FOR THIS MEETING

PARKS & PUBLIC REALM COMMITTEE – 8TH SEPTEMBER 2022

The members listed below are summoned to attend the above meeting, which will be held on **THURSDAY 8TH SEPTEMBER 2022**, in the Edward German Room, Whitchurch Civic Centre commencing at 7.00pm.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 1ST SEPTEMBER 2022

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: J. De-Wyrall, C. Doyle, A. Hotchkiss, P. Lea, M. Ridgway, G. Sullivan, J. Thornton

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a "Confidential" section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



The meeting will be opened by Councillor Pete Lea, Committee Vice Chair

1. Election of Committee Chairman

To note the resignation of Cllr Thornton as Committee Chairman and select a new Chairman of the Parks & Public Realm Committee for the remainder of the 2022-23 Civic Year

2. Committee Vice-Chairman

To confirm or select a Vice-Chairman of the Parks & Public Realm Committee for the remainder of the 2022-23 Civic Year

3. Apologies

To receive any apologies and reasons for absence

4. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda

5. Minutes

To confirm the minutes of the Parks & Public Realm Committee Meeting held on 7th July 2022 and sign as an accurate record of that meeting

6. Public Participation

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility.

7. Action Point Update

To receive an update on actions agreed at the Parks & Public Realm Committee of 7th July 2022 (ratified at Full Council on 21st July 2022):

- a. Football Pitches **WTC/PPR/02/2223**
- b. Jubilee Park – Solar Lighting **WTC/PPR/04/2223**
- c. Jubilee Park – Gym Equipment Relocation **WTC/PPR/05/2223**
- d. Dog Fouling **WTC/PPR/06/2223**
- e. Gambrell Avenue Play Area **WTC/PPR/07/2223**
- f. Deermoss Meadow Play Area **WTC/PPR/08/2223**
- g. Wild Area Memorial Boards **WTC/PPR/09/2223**

8. RoSPA Report 2022 – Play Areas

To consider the recent RoSPA Report (July 2022) and agreed actions where applicable that are outside 'normal' maintenance schedules

9. Town Signage

To consider an approach to the review and renewal, if appropriate, of Town Signage as directed by Full Council on 18th August 2022, including collaboration with Whitchurch Business Group as a matter of course

10. Public Toilets

To receive details of recent incidents and agree actions, if appropriate

11. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

12. Confidential Action Point Update

To receive an update on actions agreed at the Parks & Public Realm Committee of 7th July 2022 (ratified at Full Council on 21st July 2022):

- a. Deermoss Meadow (Developers)
- b. Edgeley Gardens Play Area WTC/PPR/10/2223
- c. WTC Facilities Vehicle WTC/PPR/11/2223
- d. Park Avenue – Long Stay Car Park
- e. Jubilee Park Play Area WTC/128/2122
- f. Grounds Maintenance Contract – related matters

Associated Papers:

- a. Draft Minutes: PPR Committee, 7th July 2022
- b. RoSPA Reports x 9, July 2022 (Item 7)