



# whitchurch town council

MINUTES: PERSONNEL COMMITTEE MEETING, THURSDAY 6<sup>TH</sup> OCTOBER 2022

## MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD ON THURSDAY 6<sup>TH</sup> OCTOBER 2022

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### PRESENT

Councillors: A. Hall R. Hall A. Jackson J. Thornton

Proper Officer: Mike McDonald (Remotely)

### IN ATTENDANCE:

Councillors: N/A

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The meeting was opened at 7.00pm by Committee Chair, Cllr Rose Hall

#### 1. Apologies

An Apology from Cllr Phipps was noted

#### 2. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received

#### 3. Minutes

After a proposal by Cllr A. Hall, seconded by Cllr Jackson, the Minutes of the Personnel Committee of the 23<sup>rd</sup> June 2022 Meeting were approved and signed as a true record of that meeting

#### 4. Public Participation

No members of the public were in attendance

### CONFIDENTIAL BUSINESS

It was resolved that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press was excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

#### 5. Periodic Review of Council Staffing Structures and associated remuneration

After discussion, it was agreed that the matter be deferred until an extraordinary meeting on Thursday 13<sup>th</sup> October 2022, following an extraordinary Parks & Public Realm meeting of the same date to discuss Grounds Maintenance.

**6. Accounts Officer Probationary Review**

The conclusion of the Accounts Officer’s Probationary Period was noted.

**7. Proper Officer Probationary Review**

The Proper Officer left the meeting for this item (at 7.50pm) and the matter was deferred to a Personnel Meeting to be scheduled in November.

There are no additional confidential minutes for this meeting.

There being no further business, the meeting closed at 7.55pm

Signed as a true record of the meeting:

Chair: \_\_\_\_\_

Date: \_\_\_\_\_

WTC DRAFT