



# whitchurch town council

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## FULL TOWN COUNCIL MEETING – 17<sup>TH</sup> NOVEMBER 2022

**PLEASE NOTE THAT THIS MEETING WILL BE PRECEDED BY A PRESENTATION FROM PATRICIA DAVIES, CHIEF EXECUTIVE OFFICER, SHROPSHIRE COMMUNITY NHS TRUST AT 7PM IN RELATION TO THE NORTH SHROPSHIRE HEALTH & SOCIAL CARE LANDSCAPE, ECONOMY, AND CHALLENGES – ALIGNED TO THE RECENTLY FORMED WTC HEALTH & SOCIAL CARE WORKING GROUP**

**All members are summoned to attend the above meeting, which will be held on THURSDAY 17<sup>TH</sup> NOVEMBER 2022, in the Edward German Room, Whitchurch Civic Centre commencing at 7.15pm.**

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

**Date of Notice: 11<sup>TH</sup> NOVEMBER 2022**

**Mike McDonald  
Proper Officer / RFO  
Whitchurch Town Council**

### Meeting Notes:

1. Occasionally, contractual, staffing, or other matters have to be held in a “Confidential” section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



**1. Standing Item: Apologies**

To receive Councillor apologies

**2. Standing Item: Declarations of Interest**

To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting

**3. Standing Item: Mayor and Member Update**

To receive an update on activity undertaken by the Mayor since the previous meeting. This item may also include an invitation for Members to give a brief update on their actions on behalf of the Town Council, should the Mayor determine

**4. Standing Item: Minutes**

To confirm the minutes of the Full Council Meeting of 20<sup>th</sup> October 2022 and sign as an accurate record of that meeting

**5. Standing Item: Public Participation (including Shropshire Councillor Report & Local Policing Update, if available)**

*To resolve that Standing Orders are suspended, whilst members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility. Standing Orders will be reinstated thereafter.*

**6. Governance Matters: Committee Chair Reports and Minutes**

- a) To receive a brief verbal report from the Chair of the CULTURE & CIVIC Committee and to receive and note minutes from the meeting of 3<sup>rd</sup> November 2022, with Confidential Notes presented in Item 13 on this agenda.
- b) To receive a brief verbal report from the Chair of the PARKS & PUBLIC REALM Committee and to receive and note minutes from the meeting of 3<sup>rd</sup> November 2022.

**7. Governance Matters: Advisory / Working Group Chair Reports and Minutes**

To receive a brief verbal report from the Chair of the CEMETERY ADVISORY GROUP and to receive and note minutes from the meetings of 27<sup>th</sup> October 2022 and 10<sup>th</sup> November 2022.

**8. Governance Matters: WTC Representation on Outside Bodies**

- a) To consider a request from Walkers are Welcome for WTC representation on their AGT Committee
- b) To determine 1 x appointee for replacement WTC representation onto the Trustee Boards of the Higginson Charities (Higginson CE School, Jane Higginson, Samuel Higginson)

**9. Governance Matters: Health & Wellbeing Working Group Terms of Reference**

To consider and approve proposed Terms of Reference for recently established WTC Health & Wellbeing Working Group

**10. Finance Matters: Financial Management Information (Month 7)**

To receive Month 7 Financial Information from Rialtas and note a forthcoming Finance Advisory Group for scrutiny of year-to-date figures and Budget considerations

**11. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters. For this section, the Council resolves itself into Committee, per s1 (6) of the Act.

**12. Update: Shropshire Council Discussions**

To receive a verbal update from the Mayor and Proper Officer regarding a recent follow-up meeting with Shropshire Council representatives regarding SC and WTC Assets

**13. Governance Matters: Committee Chair Reports and Minutes**

To receive Confidential Notes associated with the CULTURE & CIVIC meeting of 3<sup>rd</sup> November 2022 (aligned to item 6 (b) on this agenda)

**14. Finance Matters: Proposed Projects in 2022/23 Financial Year**

To consider projects, proposed to be allocated to 2022/23 Financial Year:

- a) Equipment to enhance Main Hall functions and activity
- b) Cosmetic and other works in Bar Lounge
- c) Essential Repairs (Civic Centre) – WTC responsibilities / split

**Associated Papers:**

(X) = Agenda Item

Draft Minutes: FC Meeting, 20<sup>th</sup> October 2022 (4)  
Local Policing Report, October 2022 (5)  
Draft Minutes: CC Meeting, 3<sup>rd</sup> November 2022 (6a)  
Draft Minutes: PPR Meeting, 3<sup>rd</sup> November 2022 (6b)  
Draft Minutes: Cemetery Advisory Group, 27<sup>th</sup> October, and 10<sup>th</sup> November (7)  
WTC Health & Wellbeing Working Group Terms of Reference (9)  
I&E and Balance Sheet, Month 7 (10) – to follow  
Draft Notes: CC Meeting Confidential Notes, 3<sup>rd</sup> November 2022 (13)