



# whitchurch town council

Civic Centre, High Street, Whitchurch, Shropshire, SY13 1AX Tel: 01948 665761

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## FULL TOWN COUNCIL MEETING – 19<sup>TH</sup> JANUARY 2023

All members are summoned to attend the above meeting, which will be held on **THURSDAY 19<sup>TH</sup> JANUARY 2023**, in the Edward German Room, Whitchurch Civic Centre commencing at 7.15pm.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

**Date of Notice: 13<sup>th</sup> January 2023**

**Mike McDonald**  
**Proper Officer / RFO**  
**Whitchurch Town Council**

### Meeting Notes:

1. Occasionally, contractual, staffing, or other matters have to be held in a “Confidential” section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



**1. Standing Item: Apologies**

To receive Councillor apologies

**2. Standing Item: Declarations of Interest**

To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting

**3. Standing Item: Mayor and Member Update**

To receive an update on activity undertaken by the Mayor since the previous meeting. This item may also include an invitation for Members to give a brief update on their actions on behalf of the Town Council, should the Mayor determine

**4. Standing Item: Minutes**

To confirm the minutes of the Full Council Meeting of 15<sup>th</sup> December 2022 and sign as an accurate record of that meeting

**5. Standing Item: Public Participation (including Shropshire Councillor Report & Local Policing Update, if available)**

*To resolve that Standing Orders are suspended, whilst members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility. Standing Orders will be reinstated thereafter.*

**6. Resident Representations: Town Bus Route/s**

To consider and determine actions in relation to correspondence received from a Whitchurch Resident in relation to Whitchurch Bus Routes

**7. Planning Matters**

To consider a response, if any, to Planning Application ref 22/05683/FUL: The Horse and Jockey, Church Street, Whitchurch, Shropshire, SY13 1LB - Erection of 4 No. three storey terraced dwellings, 3 No. terraced dwellings (1 No three storey and 2 No. two storey units) and 2 No. 2 semi-detached dwellings and 9 No. car parking spaces, following demolition of the former Public House

**8. Governance Matters: Committee Chair Reports and Minutes**

- a) To receive a brief verbal report from the Chair of the PARKS & PUBLIC REALM Committee and to receive and note minutes from the meetings of 5<sup>th</sup> January 2023.
- b) To receive a brief verbal report from the Chair of the CULTURE & CIVIC Committee and to receive and note minutes from the meeting of 5<sup>th</sup> January 2023.

**9. Governance Matters: Co-option of Member (West Ward)**

To consider and determine applications for the current West Ward vacancy from individuals meeting the criteria to serve on Whitchurch Town Council

**10. Governance Matters: WTC Committee & Advisory Group Amendments**

To consider and determine outstanding vacancies on standing committees and /or advisory groups, or redetermine membership as necessary:

Finance A Group – vacancy x1                      Governance & Scrutiny A Group – vacancy x1  
Personnel Committee – vacancy x1              Parks & Public Realm Committee – vacancy x1

**11. Finance Matters: Financial Management Information (Month 9)**

To receive Month 8 Financial Information from Rialtas

**12. Finance Matters: Budget and Precept 2023/24**

To consider and approve the Draft Budget and associated Precept requirement for the 2023/24 Financial Year following proposals from all standing committees and scrutiny by the Finance Advisory Group

**13. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters. For this section, the Council resolves itself into Committee, per s1 (6) of the Act.

**14. Finance Matters: Small Community Grant Programme 2022/23 – Additional Round**

To consider and approve applications in relation to the distribution of residual funds from the Small Community (s137) Grant Programme 2022/23, specifically targeting “Warm Spaces” activity within the town

**15. Update: Shropshire Council Discussions**

To receive a verbal update from the Mayor and Proper Officer regarding a follow-up meeting (16<sup>th</sup> January) with Shropshire Council representatives regarding SC and WTC Assets

**16. DVSA**

To receive any verbal updates on DVSA discussions regarding the use of Whitchurch Civic Centre

<b>Associated Papers:</b>	(X) = Agenda Item
Draft Minutes: FC Meeting, 15 <sup>th</sup> December 2022 (4)	Resident Correspondence (6)
Planning detail – 22/05683/FUL (*) (7a-d)	PPR Minutes – 5 <sup>th</sup> December 2022 (8a)
CC Minutes – 5 <sup>th</sup> December 2022 (8b)	Co-option Applications (9)
I&E and Bal Sheet, Month 8 (11) – to follow	Budget / Precept Requirement 2023/24 (12)
Small Community Grant (s137) 2022/23 Applications (14 CONF)	
<i>(*) Refer to Shropshire Planning Portal for full documentation prior to meeting</i>	