

PARKS & PUBLIC REALM COMMITTEE – 2ND MARCH 2023

The members listed below are summoned to attend the above meeting, which will be held on THURSDAY 2ND MARCH 2023, in the Edward German Room, Whitchurch Civic Centre commencing at 7.00pm.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

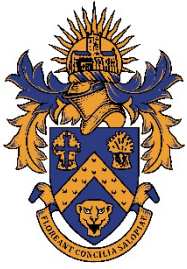
Date of Notice: 23rd February 2023

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

**Councillors: J. De-Wyrall, C. Doyle, A. Hotchkiss, P. Lea, J. Morris, M. Ridgway,
G. Sullivan**

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a "Confidential" section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



whitchurch town council

AGENDA: PARKS & PUBLIC REALM COMMITTEE MEETING, THURSDAY 2ND MARCH 2023

1. Apologies

To receive Councillor apologies

2. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda

3. Minutes

To confirm the minutes of the Parks & Public Realm Extraordinary Committee Meeting held on 5th January 2023 and sign as an accurate record of that meeting

4. Public Participation

Members of the public are invited to make representations, ask questions and give evidence in respect of business beings transacted at the meeting and about any other matter for which the Council has responsibility.

5. Action Point Update

To receive an update on actions agreed at the Parks & Public Realm Committee of 5th January 2023 (ratified at Full Council on 19th January 2023):

- a. Football Pitches **WTC/PPR/02/2223 – IN PROGRESS FOR SPRING (CLLR PT)**
- b. Dog Fouling **WTC/PPR/06/2223 – PENDING SHROPSHIRE COUNCIL DECISION, CHASED**
- c. Deermoss Meadow Play Area **WTC/PPR/08/2223 – NOW COMPLETED**
- d. RoSPA Maintenance Schedule – **IN PROGRESS WITH NEW PARKS TEAM**
- e. Town Signage Review **WTC/PPR/16/2223 – WORKING PARTY, JAN 2023, IN PROGRESS**

6. Public Realm – Bench Request

To determine a request submitted by Bus Users Shropshire regarding seating at the town's Bus Station

7. Public Realm: CCTV (Town) – Equipment Maintenance

To note the replacement of 1 x Vivotek 5109368-EHL 2MP 40 x Optical Zoom Auto Focus Dome Camera (High Street) at £2,360.71 plus VAT, agreed as a Proper Officer / Chair's Action given the urgency of the repair, as defined in Financial Regulations (2022 – 4.5)

8. Public Events – Coronation Weekend (May 2023)

To establish a Task and Finish Group, in conjunction with WTC Culture & Civic Committee and Whitchurch Business and Voluntary Groups (by invitation) to create and deliver a town event to celebrate the coronation of King Charles III

9. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters

10. Confidential Action Point Update

To receive an update on actions agreed at the Parks & Public Realm Committee of 5th January 2023 (ratified at Full Council on 19th January 2023):

- f. Deermoss Meadow (Developers) – **PROPER OFFICER UPDATE**
- g. Park Avenue – Long Stay Car Park – **NOW TRANSFERRED TO FULL COUNCIL**
- h. Jubilee Park Play Area **WTC/128/2122 – ON HOLD, BUT IN PROGRESS**
- i. Grounds Maintenance Contract– **SEE AGENDA ITEM 10**

11. Shropshire Council – Outstanding Asset Discussions

To note the update given to Full Council on 16th February in relation to Asset Transfer considerations, namely Park Avenue Car Park and Contractors Area/Car Park at Sherry Mill Hill (Jubilee Park)

12. Grounds Maintenance Contract – related matters

To determine contractors for the forthcoming Civic Year, from submissions received, in relation to:

- 1. Maintenance of larger grassed areas
- 2. Whitchurch Cemetery
- 3. Hanging Baskets
- 4. Main Flowerbeds – and supply of plants elsewhere, as required

Associated Papers:

- a. Draft Minutes: PPR Committee, 5th January 2023 (item 3)
- b. Correspondence: Bus Users Shropshire (item 6)
- c. GMC: Invitation to Quote and Submissions
Summary/Recommendations (CONF – item 12, 2 documents)
- d. GMC: Individual Submissions (CONF – item 12, 4 documents)