



whitchurch town council

MINUTES: EXTRAORDINARY FULL TOWN COUNCIL MEETING, FRIDAY 26TH MAY 2023

MINUTES OF THE EXTRAORDINARY FULL TOWN COUNCIL MEETING HELD ON FRIDAY 26TH MAY 2023

PRESENT

Councillors: J. De-Wyrall C. Doyle G. Ebbs A. Hall
R. Hall M. Phipps C. Purt M. Ridgway
P. Sample G. Sullivan P. Tew

Proper Officer: Mike McDonald

IN ATTENDANCE: 0 Members of the Public

Councillor A. Hall opened the meeting at 6.30pm.

1. Apologies

Apologies were received Cllrs Hotchkiss, Jackson, Lea and Morris for this meeting.

2. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received.

3. Minutes

- a. The minutes of the Full Town Council Meeting held on 20th April 2023 were unanimously agreed and signed as an accurate record of that meeting. Proposed Cllr A Hall, seconded Cllr Phipps
- b. The minutes of the Annual Town Meeting held on 11th May 2023 were unanimously agreed and signed as an accurate record of that meeting. Proposed Cllr R Hall, seconded Cllr Doyle
- c. The minutes of the Annual Council Meeting held on 11th May 2023 were unanimously agreed and signed as an accurate record of that meeting. Proposed Cllr Ebbs, seconded Cllr Purt

4. Public Participation

No members of the public were in attendance.

5. Governance Matters: Annual Accounting Statement 2022/23

After consideration, it was unanimously **resolved** to approve the Unaudited Financial Statements for 2022/23, as submitted, which were subsequently signed by both the Chairman and the Responsible Finance Officer. Proposed Cllr R Hall, seconded Cllr Sullivan. **WTC/EFC/14/2324** – see aligned additional item (8 below)

6. Governance Matters: Internal Audit Reports 2022/23

After consideration it was unanimously **resolved** to receive and note the Internal Audit Reports for 2022/23, as submitted. Proposed Cllr Purt, seconded Cllr Tew
WTC/EFC/15/2324

7. Governance Matters: Annual Governance & Accountability Return (AGAR) 2022/23

After consideration it was unanimously **resolved** to:

- a. Complete and approve the Annual Governance Statement for 2022/23 (AGAR Section 1), which was subsequently signed by the Chairman. Proposed Cllr Doyle, seconded Cllr Purt. **WTC/EFC/16/2324**
- b. Approve the Annual Accounting Statements for 2022/23 (AGAR Section 2), signed by the Responsible Finance Officer prior to submission and subsequently signed by the Chairman. Proposed Cllr De-Wyrall, seconded Cllr Purt. **WTC/EFC/17/2324**

8. Finance Matters: Annual Accounting Statement 2022/23 – Investment of Reserves

Aligned to the consideration of the Annual Accounting Statement, it was unanimously **resolved** that the Council should authorise the opening of an additional CCLA “Public Sector Deposit Fund” Account for the purpose of maximising return on surplus funds in the forthcoming financial year. Signatories authorised for this, and existing CCLA accounts held, defined as Cllr Andy Hall – Chairman, Cllr Rose Hall – Deputy Chairman and Mike McDonald – Proper Officer / RFO. Proposed Cllr Sullivan, seconded Cllr De-Wyrall.
WTC/EFC/18/2324

There being no further business, the meeting closed at 6.42pm

Signed as a true record of the meeting:

Chair: _____

Date: _____