



OVERSIGHT COMMITTEE – 6TH JULY 2023

The members listed below are summoned to attend the above meeting, which will be held on **THURSDAY 6TH JULY 2023**, in the Edward German Room, Whitchurch Civic Centre commencing at **7.00pm**.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 29th June 2023

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: G. Ebbs, A. Hall, R. Hall, M. Phipps

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a "Confidential" section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



whitchurch town council

AGENDA: OVERSIGHT COMMITTEE (OC) MEETING, THURSDAY 6TH JULY 2023

1. Election of Committee Chairman

To elect a Chairman of the Oversight Committee for the 2023-24 Civic Year.

2. Election of Committee Vice-Chairman

To elect a Vice-Chairman of the Oversight Committee for the 2023-24 Civic Year.

3. Oversight Committee – Terms of Reference

To note the Committee's revised Terms of Reference, as ratified by Full Council at the Annual Council Meeting of 11th May 2023.

4. Apologies

To receive Councillor apologies

5. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda.

6. Public Participation

Members of the public are invited to make representations, ask questions, and give evidence in respect of business beings transacted at the meeting and about any other matter for which the Council has responsibility.

7. Financial Matters: Financial Management Information (Months 1 & 2)

To receive and note Month 1 and Month 2 Financial Management Information.

8. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

9. Financial Matters: Investment of WTC Reserves

To note completion of Full Council resolution **WTC/EFC/18/2324** (26th May 2023) and determine a level of Reserves to be invested in the recently opened WTC / CCLA 'Public Sector Deposit Fund' Account, in order to maximise return.

10. Small Community Grants 2023/24 (Round 1)

To consider and approve Round 1 Applications defined by **WTC/FC/ACM/12/2324**.

Associated Papers:

- a. Oversight Committee Terms of Reference 2023/24 (3)
- b. Rialtas Financial MI I&E/Balance Sheets – Months 1 & 2 (7)
- c. Small Community Grants 2023/24 – Round 1 Applications (10)