



whitchurch town council

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PARKS & PUBLIC REALM COMMITTEE – 8TH JUNE 2023

The members listed below are summoned to attend the above meeting, which will be held on **THURSDAY 8TH JUNE 2023**, in the Edward German Room, Whitchurch Civic Centre commencing at 7.00pm.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 1st June 2023

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: J. De-Wyrall, A. Hotchkiss, A. Jackson, P. Lea, J. Morris

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a "Confidential" section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



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AGENDA: PARKS & PUBLIC REALM (PPR) COMMITTEE MEETING, THURSDAY 8TH JUNE 2023

1. Election of Committee Chairman

To elect a Chairman of the PPR Committee for the 2023-24 Civic Year

2. Election of Committee Vice-Chairman

To elect a Vice-Chairman of the PPR Committee for the 2023-24 Civic Year

3. Parks & Public Realm Committee – Terms of Reference

To note the Committee's revised Terms of Reference, as ratified by Full Council at the Annual Council Meeting of 11th May 2023.

4. Apologies

To receive Councillor apologies

5. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda.

6. Minutes

To confirm the minutes of the Parks & Public Realm Meeting held on 2nd March 2023 and sign as an accurate record of that meeting.

7. Public Participation

Members of the public are invited to make representations, ask questions, and give evidence in respect of business beings transacted at the meeting and about any other matter for which the Council has responsibility.

8. Action Point Update

To receive an update on actions agreed at the Parks & Public Realm Committee of 2nd March 2023 (ratified at Full Council on 16th March 2023):

- a. Football Pitches **WTC/PPR/02/2223 – IN PROGRESS FOR SPRING (CLLR PT)**
- b. Dog Fouling **WTC/PPR/06/2223 – PENDING SHROPSHIRE COUNCIL DECISION – TO RECEIVE A VERBAL UPDATE FROM THE PROPER OFFICE**
- c. RoSPA Maintenance Schedule – **IN PROGRESS WITH NEW PARKS TEAM – TO NOTE 2023 INSPECTION SCHEDULED DURING JUNE 2023**
- d. Town Signage Review **WTC/PPR/16/2223 – WORKING PARTY IN PROGRESS – TO RECEIVE UPDATE**

9. Solar Lighting – Extension of 2022/23 Jubilee Park Project

To consider an extension to the 2022/23 Jubilee Park Solar Lighting Project to incorporate the Skatepark Area following public request.

10. Jubilee Park – Harry Richards Garden, Automatic Irrigation Request

To consider a request from voluntary group, We Are Whitchurch, to install an automatic irrigation system for use in the raised beds recently installed within the Garden.

11. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

12. Confidential Action Point Update

To receive an update on actions agreed at the Parks & Public Realm Committee of 2nd March 2023 (ratified at Full Council on 16th March 2023):

- a. Deermoss Meadow (Developers) – DEFERRED TO FULL COUNCIL, AWAITING CONTRACTOR COMMUNICATION
- b. Jubilee Park Play Area WTC/128/2122 – ACTION POINT ON HOLD PENDING ADDITIONAL ACTIONS
- c. Grounds Maintenance Contract– TO NOTE A VERBAL UPDATE

13. Whitchurch Place Plan Review

To consider items for a review of the Whitchurch Place Plan to be considered by Full Council as requested by Shropshire Council:

“We are now asking you to consider your future local priorities and, where appropriate, to provide us with information about what other deliverable infrastructure projects you wish to see included in the Place Plan for your area. In considering what additional local projects you wish to propose, please note that this should ideally be supported by local evidence of need ... We anticipate the majority of these additional projects would be funded via your precept, your CIL Neighbourhood Fund or other grant funding, although we would of course welcome your views on this as part of your response.”

Key Dates: Full Council – 20th July (or separately convened Meeting)
Response Deadline – 7th August (though this is now a ‘dynamic’ system)

Associated Papers:

- a. Parks & Public Realm Committee Terms of Reference 2023/24 (3)
- b. Draft Minutes: PPR Committee, 2nd March 2023 (5)
- c. Whitchurch Place Plan 2019/20 (13)
- d. Whitchurch Current Place Plan databased items – for review (13)
- e. Place Plan Guidance and FAQs – x 2 documents (13)