



whitchurch town council

MINUTES: CULTURE & CIVIC COMMITTEE MEETING, 22ND JUNE 2023

MINUTES – CULTURE & CIVIC COMMITTEE MEETING HELD ON THURSDAY 22ND JUNE 2023

PRESENT

Councillors: C. Doyle M. Phipps C. Purt

Proper Officer: Mike McDonald

IN ATTENDANCE:

Councillors: N/A Public: 2 x Members of the Public

The meeting was opened at 7.00pm by former Committee Chairman, Cllr Phipps

1. Election of Committee Chairman

Following a nomination by Cllr Doyle, seconded by Cllr Purt, it was unanimously **resolved** to elect Cllr Phipps as Committee Chairman for the 2023/24 Civic Year.

WTC/CC/01/2324

2. Election of Committee Vice-Chairman

Considering no nomination for Vice-Chairman, it was unanimously **resolved** to forego a Committee Vice-Chairman for the 2023/24 Civic Year, proposed Cllr Phipps, seconded Cllr Doyle.

WTC/CC/02/2324

3. Culture & Civic Committee – Terms of Reference

The revised Terms of Reference for the Culture & Civic Committee, ratified by Full Council on 11th May 2023, were noted.

4. Apologies

Apologies were received from Cllrs Ridgway and Tew for this meeting.

5. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received.

6. Minutes

After a proposal by Cllr Phipps, seconded by Cllr Purt, the minutes of the Culture & Civic Committee Meeting held on 2nd March 2023 were approved and signed by the Chairman as a true record of that meeting.

7. Public Participation

It was **resolved** that Standing Orders were suspended (Proposed Cllr Phipps, seconded Cllr Purt – all in favour), whilst members of the public were invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility.

A Member of the Public representing Friday Market Stallholders presented several suggestions for the layout and promotion of the weekly market, which were noted by the Committee to inform Agenda point 12.

There being no further items, Standing Orders were reinstated. Proposed Cllr Phipps, seconded Cllr Doyle – all in favour

8. Civic Centre – Bookings Update

The latest regular bookings update was noted.

9. Action Point Update

The Committee discussed a verbal update from the Proper Officer on actions from previous meetings:

a. Civic Centre (Sports Hall) Burner Maintenance **WTC/CC/06/2223**

Completion of this action point was noted.

b. KCIII Coronation Weekend Events

A successful weekend of events was noted by the Committee, supported by very positive feedback from the public.

10. CONFIDENTIAL BUSINESS

Following a proposal from Cllr Phipps, seconded by Cllr Doyle, it was **resolved** that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

11. Confidential Action Point Update

The Committee noted a verbal update from the Proper Officer, with additional information regarding DVSA plans to be presented to Full Council in July.

12. Markets

After consideration the matter was deferred to the Full Council Meeting of 20th July for debate and appropriate decision.

13. Civic Centre Electrical Works

After consideration, it was unanimously **resolved** to recommend the quotation received under 'preferred supplier' provisions within Financial Regulations. The Proper Officer will table at the next Full Council Meeting for ratification and record the recommendation separately for clarity. Proposed Cllr Phipps, seconded Cllr Doyle. **WTC/CC/03/2324**

14. Christmas Lights 2023

After consideration, it unanimously **resolved**:

- a. To hold the Christmas Lights Switch-on on Saturday 25th November 2023
- b. To accept the quotation from LITE to install and dismantle the lights, separately noted by the Proper Officer
- c. To note administrative support as budgeted and to establish a working group as soon as practicable.

Proposed Cllr Doyle, seconded Cllr Phipps. **WTC/CC/04/2324**

15. Youth Work – “Thriving Children & Families” activity

The Committee noted a verbal update from the Proper Officer in relation to future grant-related activity aligned to **WTC/FC/63(C)/2223**

16. Whitchurch Heritage Craft Units

The Committee received a verbal position statement in relation to the Heritage Craft Units from the Proper Officer. After consideration it was agreed to defer the matter to the next Full Council meeting to consider alongside a motion from Cllr Phipps, separately noted.

17. Whitchurch Amateur Operatic & Dramatic Society – Charitable Support

Correspondence from W.A.O.D.S. was acknowledged. It was unanimously **resolved** to retrospectively note the charitable support given to the group. Proposed Cllr Phipps, seconded Cllr Doyle. **WTC/CC/05/2324**

18. Whitchurch Place Plan Review

The Proper Officer outlined requirements to review the existing Place Plan prior to Shropshire Council’s deadline of 7th August. Changes to how the Place Plan will operate in future were also noted. Receipt of the current Place Plan and detailed instructions from Shropshire Council were acknowledged so that matters could be considered at the next Full Council Meeting.

There being no further business, the meeting closed at 8.50pm

Signed as a true record of the meeting:

Chair: _____

Date: _____