



## OVERSIGHT COMMITTEE – 6<sup>TH</sup> DECEMBER 2023

The members listed below are summoned to attend the above meeting, which will be held on **WEDNESDAY 6<sup>TH</sup> DECEMBER 2023**, in the **Whitchurch & District Club, St John's Street, Whitchurch, SY13 1QT** commencing at **7.00pm**.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

**Date of Notice: 30<sup>th</sup> November 2023**

**Mike McDonald**  
**Proper Officer / RFO**  
**Whitchurch Town Council**

**Councillors: G. Ebbs, A. Hall, R. Hall, M. Phipps**

### Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a "Confidential" section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



# whitchurch town council

AGENDA: OVERSIGHT (OS) COMMITTEE MEETING, WEDNESDAY 6<sup>TH</sup> DECEMBER 2023

## 1. Apologies

To receive Councillor apologies in relation to this meeting.

## 2. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda.

## 3. Minutes

To confirm the minutes of the Oversight Committee Meeting held on 6<sup>th</sup> July 2023 and sign as an accurate record of that meeting.

## 4. Public Participation

Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility.

## 5. Financial Management Information (Months 6 and 7)

To receive Financial Management Information (Income & Expenditure / Balance Sheet) for Months 6 and 7 (September & October 2023), previous months having been noted at Full Council.

## 6. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

## 7. Small Community Grants Programme 2023/24 – Round 2 Applications

To determine application for support received in Round 2 of the WTC Small Community Grants Programme for the current financial year.

## 8. Budget 2024/25

To discuss a draft budget proposal for the 2024/25 financial year, prior to presentation at Full Council to determine budget and precept request subject to receipt of current Tax Base Figures from Shropshire Council.

### Associated Papers:

Draft Minutes: OS Committee, 6<sup>th</sup> July 2023 (3)

Financial MI – 4 papers (5)

### CONFIDENTIAL:

Confidential Notes: OS Committee, 6<sup>th</sup> July 2023

Round 2 Grant Summary & Applications – 2 papers (7 CONF) Draft Budget 2024/25 (8 CONF)