



whitchurch town council

MINUTES: PARK & PUBLIC REALM COMMITTEE MEETING, THURSDAY 11TH JANUARY 2024

MINUTES - PARKS & PUBLIC REALM COMMITTEE MEETING HELD ON THURSDAY 11TH JANUARY 2024

PRESENT

Councillors: J. De-Wyrall A. Hotchkiss A. Jackson P. Lea J. Morris

Proper Officer: Mike McDonald

IN ATTENDANCE:

Councillors: R. Hall Public: 0 x Members of the Public

This meeting was held at the Whitchurch & District Club because of issues with the original venue.

The meeting was opened at 7.00pm by Committee Chairman, Cllr Lea

1. Apologies

No Apologies were received from Councillors for this meeting.

2. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received.

3. Minutes

After a proposal by Cllr De-Wyrall, seconded by Cllr Jackson, the minutes of the Parks & Public Realm Committee Meeting held on 9th November 2023 were approved and signed by the Chairman as a true record of that meeting.

4. Public Participation

No Members of the public were present at this meeting.

5. Action Point Update

The Committee discussed a verbal update from the Proper Officer on actions from previous meetings:

- a. **Football Pitches WTC/PPR/02/2223** – in progress for Spring action
- b. **Dog Fouling WTC/PPR/06/2223** – pending outcome of Shropshire Council PSPO Consultation (Nov 2023 – in progress)
- c. **Town Signage Review WTC/PPR/16/2223** – on-going.

- d. **RoSPA Maintenance Schedule** – ongoing
- e. **Cemetery Enforcement WTC/PPR/05/23234** – ongoing

6. Shropshire Council – Repair-related activity affecting WTC occupied land

It was noted that an inspection was undertaken by Shropshire Council (Highways) on 11th January 2024 to resolve issues of water ingress at Sherrymill Hill, following previous repairs, with recommendations for further remedial work to be progressed. To be overseen by the Proper Officer for progress.

7. Public Spaces – Planting Schedule 2024

Following consideration, it was **unanimously resolved** that the Proper Officer approach third parties for professional horticultural advice in relation to developing appropriate planting schemes for the forthcoming season/s. It was further agreed that Cllr De-Wyrall would represent the Committee as a reference point for agile action. Proposed Cllr Lea, seconded Cllr Hotchkiss. **WTC/PPR/09/2324**

8. Refuse Bin – Resident Request

Following consideration, it was **unanimously resolved** to purchase and install a refuse bin at Mill Street, indicative cost £360. Proper Officer to progress. **WTC/PPR/10/2324**

9. Streetlighting

Following consideration of requests received from residents, together with advice from the Council's Streetlighting Contractor, it was **unanimously resolved** to:

- a. Approve an additional streetlight in Thomspen Drive (location noted by Proper Officer), with the recommendation to Full Council that the installation is allocated to CiL monies. Indicative cost £3,455 net. **WTC/PPR/11a/2324**
- b. Refuse an additional streetlight in Osmere Close (already has one LED installed in small cul-de-sac). **WTC/PPR/11b/2324**

Proposed Cllr Morris, seconded Cllr De-Wyrall.

10. CONFIDENTIAL BUSINESS

Following a proposal from Cllr Hotchkiss, seconded by Cllr Jackson, it was **RESOLVED** that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

11. Jubilee Park Knotweed

It was noted that progress was being made regarding the outbreak of Knotweed on 3rd party land adjoining Jubilee Park and the Proper Officer was monitoring progress closely.

12. Shropshire Council asset-related activity

Progress on proposed Capital Asset Transfer/s to WTC was discussed and separately noted.

13. Harry Richards Garden (HRG) - Fountain

Following consideration, it was agreed to hand the matter to "We Are Whitchurch" to progress under the Sensory Garden initiative, with reference to the Proper Officer for approval of works (per previous Full Council resolutions). Proposed Cllr De-Wyrall, seconded Cllr Hotchkiss. **WTC/PPF/12(C)/2324**.

Not considered a disclosable interest per previous Full Council directives.

14. Legal Update

An update was received from the Proper Officer and actions separately noted.

15. Streetlighting

An update on activity was received from the Proper Officer and separately noted.

There being no further business, the meeting closed at 7.40pm

Signed as a true record of the meeting:

Chair: _____

Date: _____

WTC DRAFT