



# whitchurch town council

MINUTES: OVERSIGHT COMMITTEE MEETING, 8<sup>TH</sup> FEBRUARY 2024

## MINUTES - OVERSIGHT COMMITTEE MEETING HELD ON THURSDAY 8<sup>TH</sup> FEBRUARY 2024

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### PRESENT

Councillors: G. Ebbs A. Hall R. Hall M. Phipps  
Proper Officer: Mike McDonald Accounts Officer: N/A

### IN ATTENDANCE:

Councillors: 0 Public: 0 x Members of the Public

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The meeting was opened at 7.00pm by Committee Chairman, Cllr R. Hall

#### 1. Apologies

No Apologies were received for this meeting.

#### 2. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received.

#### 3. Minutes

After a proposal by Cllr A. Hall, seconded by Cllr Ebbs, the minutes of the Oversight Committee Meeting held on 6<sup>th</sup> December 2023 were approved and signed by the Chairman as a true record of that meeting.

#### 4. Public Participation

No Members of the Public were in attendance.

#### 5. Financial Matters: Financial Management Information (Months 8 and 9)

Finance reports for Months 6 and 7 were received and noted.

#### 6. Interim Audit Report – 2023/24 Financial Year

Following consideration, it was unanimously **resolved** to accept the recently received Interim Audit Report (JDH Business Services Ltd) on behalf of the Council, with associated actions being progressed by the Proper Officer as RFO. Positive comments from the Internal Auditor were also acknowledged and the staff team congratulated on the progress to clear historic action points, resulting in this assurance of good governance. Proposed Cllr R. Hall, seconded Cllr Ebbs. **WTC/O/09/2324**

**7. CONFIDENTIAL BUSINESS**

Following a proposal from Cllr Ebbs, seconded by Cllr A. Hall, it was **RESOLVED** that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

**8. Legal Matters: Lease Update (Contractual / Commercially Sensitive)**

A verbal update was received from the Proper Officer and separately noted.

**9. Small Community Grant Programme 2023/24 – Additional Application**

Following receipt of an application, it was unanimously **resolved** to award a grant of £200 to Whitchurch Walkers for their 2024 Walking Festival. Proposed Cllr A. Hall, seconded Cllr Ebbs. The Proper Officer will progress with the organisation concerned. **WTC/O/10(C)/2324**

There being no further business, the meeting closed at 7.20pm

Signed as a true record of the meeting:

Chair: \_\_\_\_\_

Date: \_\_\_\_\_