



whitchurch town council

MINUTES: CULTURE & CIVIC COMMITTEE MEETING, THURSDAY 21ST 2024

MINUTES – CULTURE & CIVIC COMMITTEE MEETING HELD ON THURSDAY 21ST MARCH 2024

PRESENT

Councillors: C. Doyle M. Phipps P. Tew

Proper Officer: Mike McDonald

IN ATTENDANCE:

Councillors: A. Hall R. Hall J. Morris Public: N/A

The meeting was opened at 7.00pm by Committee Chairman, Cllr M. Phipps

1. Apologies

Apologies were received from Cllr Purt. The Proper Officer confirmed that the meeting was quorate in accordance with current WTC Standing Orders.

2. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received from members.

3. Minutes

After a proposal by Cllr Phipps, seconded by Cllr Doyle, the minutes of the Culture & Civic Committee Meeting held on 22nd June 2023 were approved and signed by the Chairman as a true record of that meeting.

4. Public Participation

No members of the public were in attendance.

5. Events 2024 – Deferred FC 21/2/24 (Item 10)

After deferral from Full Council and subsequent discussion, it was agreed to establish a Task & Finish Group focussed on event delivery with a view to public events in June and August. The Proper Officer will convene a meeting as soon as practicable to progress.

6. CONFIDENTIAL BUSINESS

Following a proposal by Cllr Phipps, seconded by Cllr Tew, it was **RESOLVED** that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

7. Civic Centre / Leasehold Premises Update

- a) The Proper Officer delivered a verbal progress report on property-related matters, separately noted.
- b) After consideration, it was **unanimously resolved** to relocate CCTV Control Facilities, as quoted by current contractor and preferred supplier, Securasound Ltd (£6,400 Net). Additional items discussed and separately noted. This decision complies with requirements contained in Financial Regulations 4.5 (risk to council services) and 11.1 (d) (preferred supplier). Proposed Cllr Phipps, seconded Cllr Doyle. Item to be highlighted to Full Council at next available meeting. **WTC/CC/06(C)/2324**

8. Youth Service / “Thriving Children & Families” Activity

- a) Termly Monitoring & Evaluation Reports (Autumn/Winter 2023) from Youth Service partner, Shropshire Youth Association were received and noted.
- b) The receipt of grant monies for the project was noted (£12,250), aligned to **WTC/FC/63(C)/2223**. Additionally, after consideration of a verbal update from Cllr A. Hall, it was **unanimously resolved** that recommendation be made to Full Council for Cllr A. Hall to act as project lead in a professional capacity, working in collaboration with appropriate partners and any payment for professional services to be overseen by the Proper Officer / RFO and reported to Full Council as appropriate, as part of any financial summary of the project. Proposed Cllr Doyle, seconded Cllr Tew. **WTC/07(C)/2324**

9. Heritage Centre – Deferred FC 21/2/24 (Item 12 CONF)

Previously considerations in relation to the Damp Survey report and recommendations were noted (aligned to Committee Meeting January 2023 and Full Council February 2024). On the basis that the Proper Officer/RFO confirmed that Financial Regulation 11.1(h) et al had been satisfied, after consideration it was **unanimously resolved** that recommendation be made to Full Council to commission works to address Heritage Centre building defects in line with the quote received. Other matters discussed and separately noted. Proposed Cllr Tew, seconded Cllr Doyle. **WTC/CC/08(C)/2324**

There being no further business, the meeting closed at 7.50pm

Signed as a true record of that meeting:

Chair: _____

Date: _____