



OVERSIGHT COMMITTEE – 11TH APRIL 2024

The members listed below are summoned to attend the above meeting, which will be held on **THURSDAY 11TH APRIL 2024**, in the **Whitchurch & District Club, St John's Street, Whitchurch, SY13 1QT** commencing at **7.00pm**.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 4th April 2024

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: G. Ebbs, A. Hall, R. Hall, M. Phipps

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a "Confidential" section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



whitchurch town council

AGENDA: OVERSIGHT (OS) COMMITTEE MEETING, THURSDAY 11TH APRIL 2024

1. Apologies

To receive Councillor apologies in relation to this meeting.

2. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda.

3. Minutes

To confirm the minutes of the Oversight Committee Meeting held on 8th February 2024 and sign as an accurate record of that meeting.

4. Public Participation

Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting or any other matter for which the Council has responsibility.

5. Financial Management Information (Months 10 - 12 : January – March 2024)

To receive and note FMI (Income & Expenditure / Balance Sheet) Months 10 – 12.

6. Audit Timeline – 2023/24 Financial Year

To note Internal and External Audit arrangements for the 2023/24 Financial Year.

7. Policies

To consider and recommend for Full Council approval, the following WTC Policies:

Expenses Investment & Treasury Management Income Collection & Debt Recovery
Gifts & Hospitality Persistent & Vexatious Communications

8. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

9. WTC Small Community Grants 2023/24 – Additional Applications

To consider and determine applications for support under WTC SCG Programme 2023/24

10. Aged Debtor Update – 2023/24 Financial Year

To receive and consider the latest Aged Debtor Report for the 2023/24 Financial Year.

Associated Papers:

Draft Minutes: 8th February 2024 (3)

Financial MI – to follow (5)

Policies x 5 (7)

CONFIDENTIAL:

Confidential Notes: 8th February 2024

Grant Application/s (9C)

Aged Debtor Report – to follow (10C)