

Whitchurch Town Council

Budget Setting Timetable – Financial Year 2025-26

Committee	Process	Meeting Date
Parks & Public Realm	Agree budget recommendation/s to Oversight Committee	6/11/24
Amenities & Events	Agree budget recommendation/s to Oversight Committee	20/11/24
Personnel	Agree budget recommendation/s to Oversight Committee, if necessary	TBA 11/24
Oversight	Scrutinise all recommendations, compiled into 1 st draft budget proposal. Recommendation/s to Full Council (or referral back to Committees should this be necessary)	4/12/24
Committees, if necessary	<i>Additional Extraordinary Meetings should this be necessary to 'revisit' any recommendation/s</i>	TBA 12/24
Full Council	Dependant on receipt of Tax Base figures from the Unitary Authority, approve Final Budget and Precept Request for the forthcoming Financial Year	18/12/24

Approval of the Budget / Precept Request – Financial Year 2025-26

The draft budget being proposed to Full Council on 18th December 2024, together with details of the Precept Request, will be published on the Town Council website for transparency and to enable public scrutiny – with an opportunity to question the Council on its content at that meeting.

Should the draft budget require further consideration, after the FC Meeting of 18th December, this will take place in Committee Meetings scheduled for January 2025 (Parks & Public Realm on 8th January; Amenities & Events on 22nd January; with Extraordinary Oversight and/or Personnel Meetings being arranged should this be necessary). A revised 2nd draft budget would then be presented for consideration and approval, alongside the Precept Request at an Extraordinary Full Council Meeting, called specifically for that purpose.

Similarly, should Shropshire Council not provide details of Tax Base figures prior to the scheduled Full Council Meeting of 18th December 2024, an Extraordinary Full Council Meeting will be called in January 2025, specifically to consider and approve the draft Budget and related Precept Request for 2025-26.

Notwithstanding, it is the intention to approve a 2025-26 Budget and Precept Request, submitted to the Unitary Authority, Shropshire Council, by the end of January 2025.

This Budget Setting Timetable was approved at the Annual Council Meeting of Whitchurch Town Council on 15th May 2024 – WTC/FC/ACM/08/2425