



whitchurch town council

MINUTES: EXTRAORDINARY FULL TOWN COUNCIL MEETING, WEDNESDAY 22ND MAY 2024

MINUTES OF THE EXTRAORDINARY FULL TOWN COUNCIL MEETING HELD ON WEDNESDAY 22ND MAY 2024

PRESENT

Councillors: C. Doyle A. Gilmore A. Hall R. Hall
A. Jackson J. Morris M. Phipps M. Ridgway
P. Tew

Proper Officer: Mike McDonald

IN ATTENDANCE: 1 Member of the Public

Councillor A. Hall opened the meeting at 6.00pm.

1. Apologies

Apologies were received from Cllrs Hotchkiss, Purt and Sullivan for this meeting. The Proper Officer confirmed that the meeting was quorate.

2. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received.

3. Minutes

- a. The minutes of the Full Town Council Meeting held on 24th April 2024 were unanimously agreed and signed as an accurate record of that meeting. Proposed Cllr A. Hall, seconded Cllr Doyle
- b. The minutes of the Annual Council Meeting held on 15th May 2024 were unanimously agreed and signed as an accurate record of that meeting. Proposed Cllr A. Hall, seconded Cllr Tew

4. Public Participation

It was resolved that Standing Orders were suspended (Proposed Cllr A. Hall, seconded Cllr Morris – all in favour), whilst members of the public were invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility.

(Key: MoP = Member of the Public; SC = Shropshire Council; WTC = Whitchurch Town Council).

There were no public questions presented at the meeting.

There being no further items, Standing Orders were reinstated. Proposed Cllr A. Hall, seconded Cllr Tew – all in favour

5. Governance Matters: Annual Accounting Statement 2023/24

After consideration, it was unanimously **resolved** to approve the Unaudited Financial Statements for 2023/24, as submitted, which were subsequently signed by both the Chairman and the Responsible Finance Officer. Proposed Cllr R. Hall, seconded Cllr A. Hall. **WTC/FC/ECM/15/2425**

6. Governance Matters: Internal Audit Report 2023/24

After consideration it was unanimously **resolved** to receive and note the Internal Audit Report for 2023/24 (including WTC response/s), as submitted. Proposed Cllr R. Hall, seconded Cllr Morris **WTC/FC/ECM/16/2425**

7. Governance Matters: Annual Governance & Accountability Return (AGAR) 2023/24

After consideration it was unanimously **resolved** to:

- a. Complete and approve the Annual Governance Statement for 2023/24 (AGAR Section 1), which was subsequently signed by the Chairman and Proper Officer. Proposed Cllr A. Hall, seconded Cllr R. Hall. **WTC/FC/ECM/17/2425**
- b. Approve the Annual Accounting Statements for 2023/24 (AGAR Section 2), signed by the Proper Officer, as Responsible Finance Officer, prior to submission and subsequently signed by the Chairman. Proposed Cllr A. Hall, seconded Cllr R. Hall. **WTC/FC/ECM/18/2425**

It was noted that the Proper Officer confirmed the period for the Exercise of Public Rights to run from Monday 3rd June 2024 – 12th July 2024 (posted Friday 31st May and incorporating the statutory first 2 weeks in July).

There being no further business, the meeting closed at 6.15pm

Signed as a true record of the meeting:

Chair: _____

Date: _____