



AMENITIES & EVENTS COMMITTEE – 19TH JUNE 2024

The members listed below are summoned to attend the above meeting, which will be held on **WEDNESDAY 19TH JUNE 2024**, at **Bargates Hall, Church Street, Whitchurch, SY13 1LB** at **7.00pm**.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 12th June 2024

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: C. Doyle, A. Gilmore, M. Phipps, C. Purt, M. Ridgway

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a “Confidential” section of the Meeting, to the exclusion of the Press and Public
2. **Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 12 (2) (b))**
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



whitchurch town council

AGENDA: AMENITIES & EVENTS (AE) COMMITTEE MEETING, WEDNESDAY 19TH JUNE 2024

The Meeting will be opened by former Chair, Cllr Phipps, who will preside until a new Chair is elected.

1. Election of Committee Chairman

To elect a Chairman of the AE Committee for the 2024-25 Civic Year

2. Election of Committee Vice-Chairman

To elect a Vice-Chairman of the AE Committee for the 2024-25 Civic Year

3. Amenities & Events Realm Committee – Terms of Reference and Scope

To note the Committee Terms of Reference and scope, aligned to other WTC governance policies ¹, **as ratified by Full Council** at the Annual Council Meeting of 15th May 2024 (WTC/FC/ACM/04/2425).

4. Heritage Advisory Group

- a. To note the Advisory Group Terms of Reference, scope and AE Committee responsibilities, aligned to other WTC governance policies ², **as ratified by Full Council** at the Annual Council Meeting of 15th May 2024 (WTC/FC/ACM/04/2425).
- b. To note Membership of the Heritage Advisory Group for the 2024-25 Civic Year, as ratified by Full Council at the Annual Council Meeting of 15th May 2024 (WTC/FC/ACM/06/2425), appended below.
- c. To assign a Committee lead for the Heritage Advisory Group, in order to progress a meeting schedule for the 2024-25 Civic Year.

5. Apologies

To receive Councillor apologies in relation to this meeting.

6. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda.

7. Minutes

To confirm the minutes of the former Culture & Civic Committee Meeting held on 21st March 2024 and sign as an accurate record of that meeting.

8. Public Participation

Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility.

¹ WTC/FC/ACM/09/2425 - Standing Orders, Financial Regulations, Scheme of Delegation and Councillor Code of Conduct

² WTC/FC/ACM/09/2425 - Standing Orders, Financial Regulations, Scheme of Delegation and Councillor Code of Conduct

9. Declaration of Climate Emergency

Aligned to WTC Biodiversity Policy (WTC/FC/33/2324 – 20th DECEMBER 2023) and in common with other Town, Parish and County Councils, to recommend to Full Council that it recognises the impacts of climate change through the declaration of a “Climate Emergency”, and resolves to adopt the following objectives:

- To provide leadership to achieve carbon neutrality in the community (including the nomination of a ‘Climate Change Champion’) - mitigating the effects of climate change, safeguarding the environment, reducing the town’s carbon footprint and promoting sustainability
- To undertake practical measures within our powers to reduce the impact of the Council’s activities on the environment, ensuring appropriate considerations inform all our decisions
- To work with all sectors of our community to develop initiatives and practical measures that will help our community towards achieving carbon neutrality, including collaboration with partners committed to ensuring carbon neutrality targets are met
- To call upon Shropshire County Council to systematically to review their services, planning regulations and Local Plans and implement measures to reduce their impact on the environment and climate breakdown
- To call upon the Government to provide regulations and resources that will enable communities to meet carbon neutrality goals by published target date/s (currently 2050).

To note completion of Carbon Literacy Project certification by the Proper Officer (May 2024, outcome awaited).

Member Note: further information on Shropshire specific climate action can be found at <https://www.shropshire.gov.uk/shropshire-climate-action/> and www.saveourshropshire.org

10. Market Rights: Proposal (JDL Mini Markets)

To consider and determine a proposal for a new monthly market (JDL Mini Markets), aligned to WTC Market Policy (2018) and ownership of Whitchurch Market Rights.

11. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

12. Update on Confidential Action Points: For Information

To receive a brief verbal update on Confidential Action Points from the Proper Officer, if any, including:

- a. Civic Centre / Leasehold Premises
- b. Heritage Centre Repairs

Associated Papers:

AE Terms of Reference 2024-25 (WTC/FC/ACM/04/2425) (3)
Heritage Advisory Group Terms of Reference 2024-25 (WTC/FC/ACM/04/2425) (4)
Draft Minutes: Former CC Committee, 21st March 2024 (7)
Market Rights: Proposal JDL Mini Markets x2 (10)

Appendix

NOTE – Heritage Advisory Group Membership - Civic Year 2024-25 (WTC/FC/ACM/06/2425):

WTC REPRESENTATIVES

Cllr Gilmore
Cllr Lea
Cllr Morris
Cllr Ridgway
Cllr Sullivan

EXTERNAL REPRESENTATIVES

1 x Heritage Centre
2 x Whitchurch Residents