



whitchurch town council

MINUTES: OVERSIGHT COMMITTEE MEETING, 3RD JULY 2024

MINUTES - OVERSIGHT COMMITTEE MEETING HELD ON WEDNESDAY 3RD JULY 2024

PRESENT

Councillors: A. Hall R. Hall J. Morris
Proper Officer: Mike McDonald Finance Officer: Charlie Burdock

IN ATTENDANCE:

Councillors: M. Ridgway Public: 0 x Members of the Public

The meeting was opened at 7.00pm by former Committee Chairman, Cllr R. Hall

1. Election of Committee Chairman

Following a nomination by Cllr A. Hall, seconded by Cllr Morris, it was unanimously **resolved** to elect Cllr R. Hall as Committee Chairman for the 2024/25 Civic Year.
WTC/O/01/2425

2. Election of Committee Vice-Chairman

Following a nomination by Cllr R. Hall, seconded by Cllr Morris, it was unanimously **resolved** to elect Cllr A. Hall as Committee Vice-Chairman for the 2024/25 Civic Year.
WTC/O/02/245

3. Oversight Committee – Terms of Reference and Scope

The Terms of Reference, and scope, of the Oversight Committee, aligned to other WTC governance policies ¹, ratified by Full Council on 15th May 2024, were noted.

4. Apologies

Apologies were received from Cllr Phipps for this meeting.

5. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received.

¹ WTC/FC/ACM/09/2425 – Standing Orders, Financial Regulations, Scheme of Delegation and Councillor Code of Conduct

6. Minutes

After a proposal by Cllr A. Hall, seconded by Cllr Morris, the minutes of the Oversight Committee Meeting held on 11th April 2024 were approved and signed by the Chairman as a true record of that meeting.

7. Public Participation

It was resolved that Standing Orders were suspended (Proposed Cllr R. Hall, seconded Cllr A. Hall – all in favour), whilst members of the public were invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility.

No questions or comments were raised by Members of the Public, including non-Committee WTC Members.

There being no further items, Standing Orders were reinstated. Proposed Cllr R. Hall, seconded Cllr A. Hall – all in favour

8. Financial Management Information (Months 1 and 2) 2024-25

FMI (Balance Sheet and Income & Expenditure Reports) for Months 1 and 2 (April and May 2024) were received and noted.

9. Small Community Grant Programme 2024-25 / Grant Funding 2023-24 Update

It was agreed to open Round 1 of the SCG Programme for 2024-25, running 15th July – 20th September, with applications considered at the Committee Meeting scheduled for 2nd October 2024.

A verbal update was received from the Proper Officer in relation to outstanding reports and feedback from grantees in 2023-24 funding rounds (including annual allocations), notwithstanding ‘reminder/s’ being issued. The Committee noted that the provision of reports and feedback was a condition of grant funding and that future support in these cases will be suspended – to be reviewed upon receipt of any outstanding obligations, by the Proper Officer, with an appropriate update being provided to Full Council. Any future annual allocations are to be re-determined by Full Council, on the advice of the Proper Officer, given a breach of Grant Funding Terms and Conditions.

10. CONFIDENTIAL BUSINESS

There were no confidential matters tabled for this meeting.

There being no further business, the meeting closed at 7.25pm

Signed as a true record of the meeting:

Chair: _____

Date: _____