



## AMENITIES & EVENTS COMMITTEE – 25<sup>TH</sup> SEPTEMBER 2024

The members listed below are summoned to attend the above meeting, which will be held on **WEDNESDAY 25<sup>TH</sup> SEPTEMBER 2024**, at **Bargates Hall, Church Street, Whitchurch, SY13 1LB** at 7.00pm.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

**Date of Notice: 19<sup>th</sup> September 2024**

**Mike McDonald**  
Proper Officer / RFO  
Whitchurch Town Council

**Councillors: C. Doyle, A. Gilmore, M. Phipps, C. Purt, M. Ridgway**

### Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a “Confidential” section of the Meeting, to the exclusion of the Press and Public
2. **Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 12 (2) (b))**
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



# whitchurch town council

AGENDA: AMENITIES & EVENTS (AE) COMMITTEE MEETING, WEDNESDAY 25<sup>TH</sup> SEPTEMBER 2024

## 1. Apologies

To receive Councillor apologies in relation to this meeting.

## 2. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda.

## 3. Minutes

To confirm the minutes of the former Culture & Civic Committee Meeting held on 19<sup>th</sup> June 2024 and sign as an accurate record of that meeting.

## 4. Public Participation

*Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility.*

## 5. Action Point Update

To receive an update, if any, on actions agreed at the Amenities & Events Committee Of 19<sup>th</sup> June 2024 (noted at Full Council on 17<sup>th</sup> July 2024):

- a. Declaration of Climate Emergency (WTC/AE/03/2425) – **adopted by Full Council, 17<sup>th</sup> July 2024 (WTC/FC/20/2425)**
- b. Market Rights – JDL Mini Markets (WTC/AE/04/2425) – **first event Saturday 28<sup>th</sup> September**

## 6. Advisory Group Updates

To receive an update, if any, from the Heritage Advisory Group Committee Lead (Cllr Gilmore)

## 7. CONFIDENTIAL BUSINESS

*To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.*

## 8. Update on Confidential Action Points: For Information

To receive a brief verbal update on Confidential Action Points from the Proper Officer, if any, including:

- a. Civic Centre (including CCTV) / Leasehold Premises (including use of building)
- b. Heritage Centre Repairs / Heritage Centre considerations

**9. Remembrance Sunday (10<sup>th</sup> November) & Christmas Lights (23<sup>rd</sup> November) 2024**

To receive an update on contractual or confidential arrangements for the 2024 Remembrance Day Activity (timings etc) and Christmas Lights Switch-on Event (Staging / Markets etc), prior to public release, once confirmed and approved appropriately.

**10. Budget 2025/26 Pre-discussion**

To consider likely projects (including proposed new Events) to be included in Budget 2025/26 (Agenda items scheduled for November AE Meeting), to allow proposal formulation.

**Associated Papers:**

Draft Minutes: AE Committee, 19<sup>th</sup> June 2024 (3)

**Confidential:**

Proposed Event 2025 (10)