



PARKS & PUBLIC REALM COMMITTEE – 18TH SEPTEMBER 2024

The members listed below are summoned to attend the above meeting, which will be held on **WEDNESDAY 18TH SEPTEMBER 2024**, at **Bargates Hall, Church Street, Whitchurch, SY13 1LB** at 7.00pm.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 12th September 2024

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: J. De-Wyrall, A. Hotchkiss, A. Jackson, P. Lea, G. Sullivan

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a “Confidential” section of the Meeting, to the exclusion of the Press and Public
2. **Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 12 (2) (b))**
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



whitchurch town council

AGENDA: PARKS & PUBLIC REALM (PPR) COMMITTEE MEETING, WEDNESDAY 18TH SEPTEMBER 2024

1. Apologies

To receive Councillor apologies in relation to this meeting.

2. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda.

3. Minutes

To confirm the minutes of the Parks & Public Realm Meeting held on 5th June 2024 and sign as an accurate record of that meeting.

4. Public Participation

Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility.

5. Action Point Update

To receive an update on actions agreed at the Parks & Public Realm Committee of 5th June 2024 (noted at Full Council on 17th July 2024):

- a. Town Signage Review and Actions WTC/PPR/16/2223 – **ON-GOING. TO RETURN TO COMMITTEE / FULL COUNCIL FOLLOWING WORKING GROUP DISCUSSIONS.**
- b. Jubilee Park Knotweed – **TO NOTE ON-GOING TREATMENT AND 3RD PARTY CONTACT.**

6. Advisory Group Updates

To receive an update, if any, from the Cemetery Advisory Group Committee Lead (Cllr Lea).

7. Biodiversity-aligned Activity – 2025/26 Season: For Decision

To discuss and identify areas in Parks and Public Realm suitable for appropriate management based on biodiversity and climate change commitments.

8. RoSPA Inspections 2024 / HSE Inspection: For Information

- a. To receive and note actions from the 2024 RoSPA Inspection Reports, currently in progress with the PPR Team.
- b. To note the results of a recent HSE Inspection.

9. Britain in Bloom 2025: For Information

To note the intention to participate in “Britain in Bloom” activity (town-wide) working in collaboration with “We Are Whitchurch” voluntary group.

10. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

11. Update on Confidential Action Points: For Information

To receive a brief verbal update on Confidential Action Points from the Proper Officer, if any, including:

- a. Shropshire Council Asset Transfer (CONTRACTUAL / LEGAL)

12. Unmetered Streetlight Electricity Supply (March 2025): For Information (CONTRACTUAL)

To receive a verbal update from the Proper Officer in relation to communication received.

13. “Back to Basics” Programme Update (CONTRACTUAL)

To note progress of the programme and concluding consultancy activity.

14. Budget 2025/26 Pre-discussion

To consider likely projects to be included in Budget 2025/26 (Agenda items scheduled for November PPR Meeting), to allow proposal formulation.

Associated Papers:

Draft Minutes: PPR Committee, 5th June 2024 (3)
RoSPA Report Action Summary (Progress Tracker) (8)

Confidential:

Scottish Power Unmetered Electricity Supply (12 – CONF)