



AMENITIES & EVENTS COMMITTEE – 20TH NOVEMBER 2024

The members listed below are summoned to attend the above meeting, which will be held on **WEDNESDAY 20TH NOVEMBER 2024**, at **Whitchurch Town Hall & Community Hub, Station Road, Whitchurch, Shropshire, SY13 1RE (Meeting Room 2)** at **7.00pm**.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 13th November 2024

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: C. Doyle, A. Gilmore, M. Phipps, C. Purt, M. Ridgway

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a “Confidential” section of the Meeting, to the exclusion of the Press and Public
2. **Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 12 (2) (b))**
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



whitchurch town council

AGENDA: AMENITIES & EVENTS (AE) COMMITTEE MEETING, WEDNESDAY 20TH NOVEMBER 2024

1. Apologies

To receive Councillor apologies in relation to this meeting.

2. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda.

3. Minutes

To confirm the minutes of the former Culture & Civic Committee Meeting held on 25th September 2024 and sign as an accurate record of that meeting.

4. Public Participation

Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility.

5. Action Point Update

To receive an update, if any, on actions agreed at the Amenities & Events Committee of 25th September 2024 (noted at Full Council on 16th October 2024).

6. Advisory Group Updates

To receive an update, if any, from the Heritage Advisory Group Committee Lead (Cllr Gilmore)

7. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

8. Update on Confidential Action Points: For Information

To receive a brief verbal update on Confidential Action Points from the Proper Officer, if any, including:

- a) Civic Centre (including CCTV) / Leasehold Premises
- b) Heritage Centre Repairs / Heritage Centre considerations

9. Christmas Lights - 23rd November 2024

To receive an update on contractual or confidential arrangements for the 2024 Christmas Lights Switch-on Event (Staging / Markets etc).

10. Budget 2025/26 (CONTRACTUAL considerations included)

To consider the formulation of the draft budget for items under the remit of the Amenities & Events Committee, to be submitted as part of Full Council Budget Proposals. **RFO recommendation:** to retain budget level for 2025/26 at 2024/25 levels where possible, to ensure minimal impact on precept levels, except for 'known' movements, e.g. utilities, memberships etc. Use of outstanding CiL / WTC Reserve monies where possible for any additional 'project' work, which would be subject to Proposal/s to be presented to Full Council for appropriate consideration.

Associated Papers:

Draft Minutes: AE Committee, 25th September 2024 (3)

Confidential:

Budget Summary AE 2024/25 and YTD (10C) – to be distributed at the meeting