



whitchurch town council

MINUTES: OVERSIGHT COMMITTEE MEETING, 4TH DECEMBER 2024

MINUTES - OVERSIGHT COMMITTEE MEETING HELD ON WEDNESDAY 4TH DECEMBER 2024

PRESENT

Councillors: A. Hall R. Hall J. Morris M. Phipps
Proper Officer: Mike McDonald Finance Officer: N/A

IN ATTENDANCE:

Councillors: N/A Public: 0 x Members of the Public

The meeting was opened at 7.00pm by Committee Chairman, Cllr R. Hall

1. Apologies

Apologies were received from Cllr Ebbs for this meeting.

2. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received.

3. Minutes

After a proposal by Cllr A. Hall, seconded by Cllr Morris, the minutes of the Oversight Committee Meeting held on 2nd October were approved and signed by the Chairman as a true record of that meeting.

4. Public Participation

No Members of the Public attended this meeting.

5. Financial Management Information (Months 6 and 7) 2024-25

FMI (Balance Sheet and Income & Expenditure Reports) for Months 6 and 7 (September and October 2024 inclusive) were received, considered and noted.

6. Interim Audit 2024-25

Commencement of the Interim Audit with the Council's Internal Auditor, JDH Business Services, was noted.

7. CONFIDENTIAL BUSINESS

Following a proposal from Cllr Phipps, seconded by Cllr A. Hall, it was RESOLVED that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

8. Small Community Grants 2024/25 – Round 1 Applications

The Committee considered and determined Grant Applications totalling £5,278, taking into consideration recommendations received from the Council’s Responsible Financial Officer and aligned to delegated powers defined in Oversight Committee Terms of Reference (WTC/FC/ACM/05/2425, May 2024). It was unanimously **resolved** to award grants to 5 organisations, totalling £3,378 and noted separately by the Proper Officer. Proposed Cllr Morris, seconded Cllr A. Hall. **WTC/O/07/2425**

The Proper Officer will progress the grant awards with each organisation and release public information accordingly, once the organisations concerned have been informed.

9. Debtor Analysis 2024/25

The Committee received and noted the current Debtor Analysis, recognising on-going management aligned to the Council's Income Collection & Debt Recovery Policy (*Full Council, April 2024, WTC/FC/43c/2324*)

10. Budget 25/26

The Committee received and noted the first draft of the 2025/26 Budget and Precept Request, which will be presented to Full Council once Taxbase figures for 2025/26 are confirmed by Shropshire Council. The Committee endorsed the Responsible Financial Officer’s approach and rationale used in the preparation of the draft 2025/26 Budget. It was unanimously **resolved** to present the first draft proposal to Full Council subject to confirmation of the outstanding detail required to determine the precept request. Other details separately noted by the Proper Officer. Proposed Cllr A. Hall, seconded Cllr Phipps. **WTC/O/08C/2425**

There being no further business, the meeting closed at 7.45pm

Signed as a true record of the meeting:

Chair: _____

Date: _____