



AMENITIES & EVENTS COMMITTEE – 22ND JANUARY 2025

The members listed below are summoned to attend the above meeting, which will be held on WEDNESDAY 22ND JANUARY 2025, at Whitchurch Town Hall & Community Hub, Station Road, Whitchurch, Shropshire, SY13 1RE (Meeting Room 2) at 7.00pm.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 15th January 2025

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: C. Doyle, A. Gilmore, M. Phipps, C. Purt, M. Ridgway

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a “Confidential” section of the Meeting, to the exclusion of the Press and Public
2. **Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 12 (2) (b))**
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



whitchurch town council

AGENDA: AMENITIES & EVENTS (AE) COMMITTEE MEETING, WEDNESDAY 22ND JANUARY 2025

1. Apologies

To receive Councillor apologies in relation to this meeting.

2. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda.

3. Minutes

To confirm the minutes of the former Culture & Civic Committee Meeting held on 20th November 2024 and sign as an accurate record of that meeting.

4. Public Participation

Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility.

5. Action Point Update

To receive an update, if any, on actions agreed at the Amenities & Events Committee of 20th November 2024 (noted at Full Council on 18th December 2024).

6. 2025 Event Schedule

To note major WTC-related events taking place in 2025, pending formation of any appropriate Event Management group/s.

7. THCH / Sports Hall - Room Booking Schedule

To note current room bookings in WTC-controlled facilities.

8. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

9. Update on Confidential Action Points: For Information

To receive a brief verbal update on Confidential Action Points from the Proper Officer, if any, including:

- a) Civic Centre (including CCTV) / Leasehold Premises (Chairman & Proper Officer) – including an update following a meeting with SC Leader, Lezley Picton and any resultant action/s
- b) Heritage Centre Repairs / Heritage Centre considerations

10. Update: Heritage Craft Units (Contractual)

To receive a brief verbal update from the Proper Officer regarding Heritage Craft Unit Rentals and actions required for their strategic management.

11. Christmas Lights – Displays (Contractual / Sensitive)

To discuss a potential refresh of Christmas Lights Displays for 2025+ and agree a roadmap for action/s.

Associated Papers:

Draft Minutes: AE Committee, 20th November 2024 (3)

Confidential:

N/A