



whitchurch town council

MINUTES: AMENITIES & EVENTS COMMITTEE MEETING, 22ND JANUARY 2025

MINUTES – AMENITIES & EVENTS COMMITTEE MEETING HELD ON WEDNESDAY 22ND JANUARY 2025

PRESENT

Councillors: A. Gilmore M. Phipps C. Purt M. Ridgway

Proper Officer: Mike McDonald

IN ATTENDANCE:

Councillors: R. Hall

Public: N/A

The meeting was opened at 7.00pm by Committee Chairman, Cllr Phipps

1. Apologies

Apologies were received from Cllr Doyle for this meeting.

2. Declarations of Interest

No declarations of Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting were received.

3. Minutes

After a proposal by Cllr Purt, seconded by Cllr Ridgway, the minutes of the Amenities & Events Committee Meeting held on 20th November 2024 were approved and signed by the Chairman as a true record of that meeting.

4. Public Participation

It was resolved that Standing Orders were suspended (Proposed Cllr Phipps, seconded Cllr Purt – all in favour), whilst members of the public were invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility.

No questions or comments were raised by Members of the Public, including non-Committee WTC Members (no Members of the Public in attendance).

There being no further items, Standing Orders were reinstated. Proposed Cllr Phipps, seconded Cllr Purt – all in favour.

5. Action Point Update

Completion of actions from the Amenities & Events Committee Meeting of 20th November 2024 were noted, namely:

- a. **CCTV Control Relocation (WTC/CC/06C/2324)** – Appropriate Wayleave Agreements have been successfully executed allowing other actions to be completed.

6. 2025 Event Schedule

The Committee noted the following WTC-related Events, pending formation of appropriate Event Management Group/s and detail for further public ‘messaging’:

Food & Drink Festival – Saturday 24th May 2025
Late Summer ‘Party in the Park’ – Saturday 23rd August 2025
Christmas Lights Switch-on – Saturday 22nd November 2025

Cllr Purt referenced a recent Health & Wellbeing Advisory Group Meeting at which suitable ‘platforms’ for Health Promotion activity was discussed – the Proper Officer will consider further and progress through existing contacts.

7. THCH / Sports Hall – Room Booking Schedule

The Committee received and noted current regular activities taking place in both the Sports Hall and newly-opened Town Hall & Community Hub.

8. CONFIDENTIAL BUSINESS

*Following a proposal from Cllr Phipps, seconded by Cllr Gilmore, it was **RESOLVED** that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters. At the Chair’s discretion, non-WTC AE Committee Members were allowed to remain for the Confidential Business session of the meeting.*

9. Confidential Action Point Update

The Committee discussed a verbal update from the Proper Officer and/or Chairman on actions from previous meetings:

- a. Whitchurch Civic Centre (including CCTV) / Leasehold Premises; including a recent meeting with Shropshire Council Leader, Lezley Picton (19th December 2024)
- b. Heritage Centre Repairs / Heritage Centre considerations

10. Update: Heritage Craft Units (Contractual)

The Committee discussed and unanimously **resolved** to support proposed actions (separately noted) in relation to Heritage Craft Unit 2, acknowledging delegated powers of the Proper Officer to progress. Proposed Cllr Phipps, seconded Cllr Gilmore. **WTC/AE/06C/2425**

11. Christmas Lights – Displays (Contractual / Sensitive)

The Committee agreed with proposed actions from the Proper Officer, which would return to Committee for full consideration, and likely recommendation to Full Council, once completed.

There being no further business, the meeting closed at 7.40pm.

Signed as a true record of the meeting:

Chair: _____

Date: _____