



PARKS & PUBLIC REALM COMMITTEE – 8TH JANUARY 2025

The members listed below are summoned to attend the above meeting, which will be held on **WEDNESDAY 8TH JANUARY 2025**, at **Whitchurch Town Hall & Community Hub, Station Road, Whitchurch, Shropshire, SY13 1RE (Meeting Room 2)** at **7.00pm**.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 2nd January 2025

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Councillors: J. De-Wyrall, A. Hotchkiss, A. Jackson, P. Lea, G. Sullivan

Meeting Notes:

1. Occasionally, contractual, staffing or other matters have to be held in a “Confidential” section of the Meeting, to the exclusion of the Press and Public
2. **Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 12 (2) (b))**
3. Recording: Please note that all Council Meetings are recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



whitchurch town council

AGENDA: PARKS & PUBLIC REALM (PPR) COMMITTEE MEETING, WEDNESDAY 8TH JANUARY 2025

1. Apologies

To receive Councillor apologies in relation to this meeting.

2. Declarations of Interest

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interest in relation to any item on the Agenda.

3. Minutes

To confirm the minutes of the Parks & Public Realm Meeting held on 6th November 2024 and sign as an accurate record of that meeting.

4. Public Participation

Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility.

5. Action Point Update

To receive an update on actions agreed at the Parks & Public Realm Committee of 6th November 2024 (noted at Full Council on 18th December 2024):

- a. Town Signage Review and Actions WTC/PPR/16/2223 – **ON-GOING. TO RETURN TO COMMITTEE / FULL COUNCIL FOLLOWING WORKING GROUP DISCUSSIONS**
- b. Spring Planting Programme 24/25 / Biodiversity-aligned Activity WTC/PPR/03/2425 – **IN PROGRESS (aligned to Agenda Item 8C)**
- c. Britain in Bloom – **IN PROGRESS, MEETING TO BE ARRANGED BY PROPER OFFICER FOLLOWING BUDGET PREPARATIONS / APPROVAL (aligned to Agenda Items 8C)**
- d. Dog Poo Bag Trial – **IN PROGRESS, VERBAL UPDATE TO BE GIVEN BY PROPER OFFICER (aligned to 5e below)**
- e. Shropshire Council PSPO Signage Installation – **IN PROGRESS, PSPO SIGNS STILL AWAITED FROM SHROPSHIRE COUNCIL (aligned to 5d above)**
- f. Anti-social Driving – **EXTERNAL ACTION. A 'POLICING PANEL' UPDATE MEETING HAS BEEN REQUESTED, WHICH INCLUDES ACD AS A "TOP 3" POLICING PRIORITY (ALONGSIDE "DRUGS" AND "ANTI-SOCIAL BEHAVIOUR")**
- g. Budget 2025/26 – **COMPLETED. PROPER OFFICER ARRANGING CONTRACTOR QUOTES UNDER PROVISIONS WITHIN WTC STANDING ORDERS AND FINANCIAL REGULATIONS**

6. Advisory Group Updates

To receive an update, if any, from the Cemetery Advisory Group Committee Lead (Cllr Lea).

7. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

8. Update on Confidential Action Points: For Information

To receive a brief verbal update on Confidential Action Points from the Committee Chair / Proper Officer, if any, including:

- a. Shropshire Council Asset Transfer, following meeting with SC Leader, Lezley Picton and most recent Shropshire Council Civic Centre Working Group Meeting/s **(CONTRACTUAL / LEGAL)**

9. “Back to Basics” Programme Update (CONTRACTUAL / SENSITIVE)

To receive, note and consider, for future activity, the “Final Report, Recommendations and Maintenance Schedule” from the WTC-appointed Consultant.

10. Criminal Damage – Jubilee Park (LEGAL)

To receive an update from the Proper Officer regarding recent incidents, subject to police investigation.

Associated Papers:

Draft Minutes: PPR Committee, 6th November 2024 (3)

Confidential:

Final Report, Recommendations and Maintenance Schedule GF 2024 (8C)