



FULL TOWN COUNCIL MEETING – 23RD APRIL 2025

All members are summoned to attend the above meeting, which will be held on **WEDNESDAY 23RD APRIL 2025**, in the Town Hall & Community Hub, Station Road, Whitchurch, SY13 1RE commencing at 7.15pm.

The meeting is held in public, and we welcome contributions in the relevant section of the meeting, as indicated on the agenda. If you wish to contribute to the meeting, as a member of the public, it would be helpful if you could advise the Proper Officer in advance so that an appropriate period is set aside for this purpose.

Members are respectfully asked to advise the Proper Officer, prior to the meeting, if they are unable to attend.

Date of Notice: 15th April 2025

Mike McDonald
Proper Officer / RFO
Whitchurch Town Council

Please note that this is the final meeting of Full Council for the 2024/25 Civic Year

Meeting Notes:

1. Occasionally, contractual, staffing, or other matters must be held in a “Confidential” section of the Meeting, to the exclusion of the Press and Public
2. Councils cannot lawfully decide items of business that are not specified in the Summons / Agenda (LGA1972, Sch 12, Paras 10 (2) (b))
3. Recording: Please note that all Council Meetings may be recorded to ensure accuracy of the Minutes; these recordings are not retained following approval of the relevant minutes. You are requested to inform the Proper Officer if you intend to record or film the meeting.



1. Standing Item: Apologies

To receive Councillor apologies.

2. Standing Item: Declarations of Interest

To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

3. Standing Item: Mayor and Member Update

To receive an update on activity undertaken by the Mayor since the previous meeting. This item may also include an invitation for Members to give a brief update on their actions on behalf of the Town Council, should the Mayor determine.

4. Standing Item: Minutes

To confirm the minutes of the Full Council Meeting of 19th February 2025 and sign as an accurate record of that meeting.

5. Standing Item: Public Participation (including Shropshire Councillor Report & Local Policing Update, if available)

To resolve that Standing Orders are suspended, whilst members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has responsibility. Standing Orders will be reinstated thereafter.

6. Governance Matters: Committee, Working and Advisory Chair Reports and Minutes

a) To receive a brief verbal report from the Chair of the PARKS & PUBLIC REALM

Committee and to receive and note draft minutes from the meeting of 5th March 2025, to be ratified at the next Committee Meeting. *Members are directed to note Confidential item, 8 on this agenda.*

b) To receive a brief verbal report from the Chair of the AMENITIES & EVENTS Committee and to receive and note draft minutes from the meeting of 19th March 2025, to be ratified at the next Committee Meeting.

c) To receive a brief verbal report from the Chair of the OVERSIGHT Committee and to receive and note draft minutes from the meeting of 9th April 2025, to be ratified at the next Committee Meeting.

7. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters. For this section, the Council resolves itself into Committee, per s1 (6) of the Act.

8. Jubilee Park – Proposed Works (Contractual / Sensitive)

To consider and determine proposed works to address drainage issues within the lower area of Jubilee Park (*ref PPR Committee, ongoing and 5th March 2025*).

Associated Papers:

(X) = Agenda Item

Draft Minutes: Full Council Meeting, 19th February 2025 (4)

Local Policing Report (5)

Draft Minutes: PPR Committee, 5th March 2025 (6a)

Draft Minutes: AE Committee, 19th March 2025 (6b)

Draft Minutes: Oversight Committee, 9th April 2025 (6c)

Confidential:

Proposed Drainage Solution (subject to slight alteration or contractor discussion) and Quote