



QUALITY
TOWN
COUNCIL

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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HERITAGE COMMITTEE

MINUTES OF THE HERITAGE COMMITTEE MEETING HELD ON THURSDAY 12th NOVEMBER 2015

PRESENT

Councillors: B. Duffy (Chairman), T. O'Neill and G Stockton

IN ATTENDANCE

Town Clerk and J Hoyle

1. Apologies

Cllr L. Stones – None given
Cllr Neville – Hospital appointment
Ian Garner – Holiday
Tim Jenkins – None given

2. Declarations of interest.

None

3. Minutes

After a proposal by Councillor Stockton and seconded by Councillor Duffy. **It was RESOLVED HC/6/1516:** That the minutes of the meeting of the Heritage Committee held on To confirm the minutes of the meeting held **on 2nd JULY 2015** and sign as an accurate record of that meeting

4. Matters arising

None

5. Public Participation

Judith Hoyle reported that the volunteer hours averaged to 300 hours as month and 200 people visited.

Judith also asked to prevent the alarm system being set off that the facilities staff have a number to key in instead of a fob.

6. Outstanding Items

Signage for the Heritage Centre; discussed buying a Perspex sign to be put on the piece of Shropshire Council land to advertise the Heritage Centre and if it was double sided then the Civic Centre on the other side. Research will be completed on what is available.

Heating ~ It was agreed that the handyman had done some work on the heating system and will try it out in the winter months.

Insulation ~ **RESOLVED** Roof has been insulated

Maintenance on the Heritage ~ the handyman has been given a list.

Internal alterations ~ Shropshire Council have agreed the alterations

7. Update maintenance and alterations to the inside of the building.

Handyman has been given a list and will work through them.

8. Bluegates and land belonging to Shropshire Council

The Clerk will apply for maintaining the land and will research notice boards available.

9. Fire Risk Assessment

After a discussion it was agreed that the current volunteer would complete the Fire Risk Assessment who has the experience and knowledge to do the assessment.

10. Lease

No information available

11. Update on Asbestos

The current quote is too expensive and it was agreed that the heating is now working and there may not be a need to remove it. Further quotes would still be obtained and discussed again

12. Shropshire Tourism Website

It was agreed that the continuation with this was unnecessary as the Heritage has its own website, the Town has its own info site and the Town Council has a website too.

13. Craft Units

A discussion around the name of the units and it was agreed that they should be changed to 'Court Yard Shops' to encourage people to visit.

14. Confidential Business (if any)

None

Meeting closed at 2:40 pm

Chairman Date