



QUALITY
TOWN
COUNCIL

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX
website: www.whitchurchcouncil.uk



High Street
Shropshire
tel. 01948 665761
email: clerk@whitchurchcouncil.uk

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EXTRAORDINARY FINANCE & RESOURCES

MINUTES OF THE MEETING HELD ON MONDAY 4TH JULY 2016

PRESENT

Cllrs T Harris, G Stockton, T O'Neill, A Chesters, B Duffy and J Sinnott

IN ATTENDANCE

Stephen Platt - Town Clerk

Cllr C Smith

The committee meeting was opened by the existing Chairman, Cllr Chesters, at 7pm, who duly asked for nominations for the position of Chairman.

1. ELECTION OF CHAIRMAN

Cllr Stockton proposed Cllr Chesters; this was seconded by Cllr O'Neill. It was **FR/1/1617 RESOLVED** to elect Cllr Chesters as Chairman for Finance & Resources Committee.

2. ELECTION OF VICE-CHAIRMAN

Cllr Chesters asked for nominations for Vice-Chairman.

Cllr Stockton nominated Cllr Harris; this was seconded by Cllr O'Neill.

Cllr Sinnott nominated Cllr Duffy; this was seconded by Cllr Chesters.

The Clerk handed out voting slips. The result was 3-3 (draw) between Cllrs Harris and Duffy.

The Chairman, Cllr Chesters used his casting vote to nominate Cllr Duffy as Vice-Chairman.

3. APOLOGY

Cllr M Rigley

4. DECLARATION OF INTEREST

Cllr Stockton – Outstanding matters referring to outstanding Grants allocation.

5. MINUTES

It was proposed by Cllr Duffy, seconded by Cllr Sinnott. It was **FR/2/1617 RESOLVED**, that the minutes of the meeting held on **29th APRIL 2016** be signed as an accurate record of that meeting. The Clerk was asked to put the headers on and for Cllr Chesters to sign once completed.

6. OUSTANDING MATTERS

Cllr Chesters asked Cllr Stockton for clarity on the grant application regarding Whitchurch & Wem Senior Citizens.

Cllr Stockton left the room whilst the application was discussed.

It was proposed by Cllr Chesters that WTC grant their application for £500 (Cllr Harris asked for sight of the Charity Number); this was seconded by Cllr O'Neill. It was **FR/2/1617 RESOLVED** to approve the grant for £500 subject to the Clerk having sight of the Charity Number, before a cheque is presented.

Cllr Stockton re-entered the room.

7. PUBLIC PARTICIPATION

No members of the public present.

8. FUNDING OF A TOWN CRIER

Cllr Harris suggested that the concept of a Town Crier is a luxury that is not worth the expenditure. It was suggested by Cllr Chesters that this item be deferred to a future meeting, to wait for costs related to the setting up of a Town Crier.

9. OUSTANDING ACCOUNTS ISSUES

The Clerk handed out the answers to the questions on the accounts.

One of the issues raised was the short listing for assets held by WTC. It was proposed by Cllr Chesters to get a more in-depth picture of the assets within WTC; this was seconded by Cllr O'Neill. It was **FR/3/1617 RESOLVED** to ask the Clerk and the team to undertake an in-depth asset register update.

An understanding of the finances and the list of items was raised from the accounts. Cllr Chesters raised the awareness that the items purchased by WTC for the WW1 re-enactment are the possession of the Heritage Museum.

10. ESTABLISHMENT OF PROBATIONARY REVIEW GROUP

Cllr O'Neill raised a concern over the fact that there is no stand-alone Personnel Committee, and that it shouldn't be under the Finance & Resources Committee; Cllr Harris also objected the setup of having a Personnel Committee under the Finance & Resources Committee.

Cllr Chesters explained that according to Standing Orders the new committee and the structure had been before Full Council and formally agreed, and that the Chairman and one other Cllr of Finance & Resources Committee to be on the Probationary Review Panel. Cllr Stockton proposed Cllr Harris for the position; this was seconded by Cllr O'Neill. Cllr Sinnott proposed Cllr Duffy for the position; this was seconded by Cllr Chesters.

The Clerk handed out voting slips. The result was 3-3 (draw) between Cllrs Harris and Duffy.

The Chairman, Cllr Chesters used his casting vote and nominated Cllr Duffy to take the 3rd position on the panel.

11. PROPOSED TERMS OF REFERENCE

The concept is to merge aspects of Personnel’s Terms of Reference with that of the Finance Committee Terms of Reference.

Action: The Clerk to look at the Terms of Reference of the Personnel Committee and Finance & Resources Committee and incorporate accordingly.

It was proposed by Cllr Chesters to accept the Terms of Reference being merged from the 2 committees into the new Finance & Resources Committee Terms of Reference, by Cllr Chesters and the Clerk working through the amendments; this was seconded by Cllr O’Neill. It was **FR/4/1617 RESOLVED** to allow Cllr Chesters and the Clerk to amend and approve.

12. CONFIDENTIAL BUSINESS (if any)

It was proposed by Cllr Sinnott to go into Confidential; this was seconded by Cllr O’Neill. It was **FR/5/1617 RESOLVED** to go into Confidential.

13. WIFI IN THE CIVIC

The Clerk explained what had happened in terms of attaining quotes from the appropriate IT companies to provide prices on the installation of a new wifi system within the Civic Centre.

The received quotes were looked over (these were Galaxy, Midland Computers, CiS Ltd and Securasound) and questioned about the need for the system and the need to improve the Civic Centre into a venue to keep and attract new customers.

After consideration of all the information it was proposed by Cllr Stockton to award the works to Galaxy; this was seconded by Cllr Harris. It was **FR/6/1617 RESOLVED** to award the works to Galaxy. The Clerk will inform Galaxy and get a start date to have the system put in place at their earliest convenience.

An emergency item was asked by Cllr Chesters for greater communication on the grant application for the Gym Equipment and the additional money needed to have the equipment installed, this is being done via seeking 3 quotes. The additional money, if needed for projects that is over the amount awarded needs to come out of capital and not revenue; this makes the accounts easier to manage, as the relevant cost centre will be used.

There being no further business the meeting was closed at 8.15pm

Chairman.....

Date.....