



FINANCE COMMITTEE

MINUTES OF THE FINANCE & RESOURCES MEETING HELD ON THURSDAY 14th SEPTEMBER 2017

PRESENT

Cllrs: A. Chesters, J. Martin J. McAuley, B Duffy

IN ATTENDANCE

Nicola Young – Town Clerk

1. Apologies

Cllr Broders – attending a funeral
Cllr Smith – no reason
Cllr Sinnott - illness

2. Declarations of interest

None received.

3. Minutes

After a proposal by Cllr Duffy, seconded by Cllr Martin it was **F/14/1718 RESOLVED:** to accept the minutes from the Finance & Resources meeting held on 29th June 2017.

4. Matters Arising

- Shropshire Council Service Level Agreement – Clerk to write to Shropshire Council Customer Services and Welfare Reform Manager regarding non-payment

5. Public Participation

No members of the public present.

6. Accounts

A discussion regarding wages and amounts spent to date, Clerk to bring a spreadsheet to next meeting with details on where the amounts were spent.

After a proposal from Cllr Chesters, seconded by Cllr McAuley, it was **F/15/1718 RESOLVED:** to accept the months 3, 4 and 5 accounts as presented.

7. Training Budget

The training budget currently stands at £1,500 and needs to be increased. The Committee was informed that the Clerk can vire amounts from other budgets if there is a shortfall.

8. Insurance

After discussion, a proposal from Cllr Chesters, seconded by Cllr Martin, was put forward and it was **F/16/1718 RESOLVED** to refer this to full Council.

9. Photocopier

It was agreed to review in 12 months.

10. Opening an Account for Petty Cash

After a proposal by Cllr Chesters, seconded by Cllr McAuley, it was **F/17/1718 RESOLVED** to open a TSB Treasurer’s Account.

11. Public Access Defibrillators

Defer to full Council

12. Town Council Promotion

After a proposal by Cllr Chesters, seconded by Cllr Duffy, it was **F/18/1718 RESOLVED** to purchase two pop-up banners, one to promote the Council and one to promote the Friday market.

13. Invoice RSK

After a proposal from Cllr Martin, seconded by Cllr McAuley, it was **F/19/1718 RESOLVED** that Whitchurch Town Council will pay invoices for the skate park land investigations from RSK Ltd from the Neighbourhood Fund budget.

14. Emergency Agenda Item – Removal of Christmas Lights from Bullring Trees

Following discussion, the Clerk will ask whether Whitchurch Town Council Facilities Team members can undertake the work. If they are unable, the decision will be made by full Council.

15. CONFIDENTIAL BUSINESS

After a proposal from Cllr Chesters, seconded by Cllr Martin, it was **F/20/1718 RESOLVED** to exclude the public and press for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

16. Complaint from Town Twinning

After discussions, a proposal from Cllr Chesters, seconded by Cllr Martin, it was **F/21/1718 RESOLVED** that the Clerk draft a letter and take to the next full Council meeting.

The meeting closed at 8.15pm.

Chairman..... Date.....