

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX

website: [www.whitchurchcouncil.uk](http://www.whitchurchcouncil.uk)



High Street  
Shropshire  
tel. 01948 665761

email: [clerk@whitchurchcouncil.uk](mailto:clerk@whitchurchcouncil.uk)

## FULL COUNCIL

All members are summoned to attend the above meeting which will be held on **THURSDAY 18<sup>th</sup> APRIL 2019**, in the Edward German Room, Whitchurch Civic Centre commencing at **7.15pm**.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits from 7pm.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

***Please note that all Council meetings are audio recorded to ensure accuracy of subsequent minutes.***

**Date of Notice: 12<sup>th</sup> April 2019**

A handwritten signature in black ink, appearing to read 'N Young'.

Nicola Young  
Town Clerk

### AGENDA

**1. APOLOGIES**

To receive Councillor apologies.

**2. DECLARATIONS OF INTEREST**

To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

**3. MINUTES**

To confirm the minutes of the Council meeting held on **Thursday 21<sup>st</sup> March 2019** and sign as an accurate record of that meeting.

**4. MATTERS ARISING**

To deal with matters arising from those minutes not otherwise on the agenda.

**5. MAYOR'S ANNOUNCEMENTS**

To receive such communications as the Mayor may wish to bring before the Council.

**6. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter

for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

## **7. SHROPSHIRE COUNCILLOR'S REPORT**

To receive a verbal update from members of Shropshire Council.

To reinstate Standing Orders

## **8. ACCOUNTS**

To receive Month 12 Balance Sheets and Income & Expenditure Reports.

## **9. MINUTES FROM COMMITTEES**

To receive minutes from the following Committees:

- a. Finance Committee held on 14<sup>th</sup> February 2019.
- b. Finance Committee held on 14<sup>th</sup> March 2019
- c. Parks & Public Realm Committee held on 7<sup>th</sup> February 2019.
- d. Civic Centre Committee held on 7<sup>th</sup> February 2019.

## **10. REPORTS FROM COUNCILLORS ON OUTSIDE BODIES**

To receive updates from Councillors on outside bodies.

## **11. SALC AFFILIATION FEES**

To agree payment of the annual affiliation fees for SALC.

## **12. CORRESPONDENCE**

- a) To receive letter to submit to Shropshire Council with regards the Draft Parking Strategy
- b) To receive a letter from the Wrekin Housing Group

## **13. WHITCHURCH CEMETERY**

- a) To receive old list and new list of Burial Fees for comparison
- b) To approve the new list of Burial Fees

## **14. HERITAGE CENTRE LEASE**

To receive the completed lease for the building (copy attached).

## **15. SOLAR PANEL PROJECT**

- a. To receive the final report on the Solar Panel project from Energy Analysis, therefore approving payment of the final 50% of WRAP funding = £7,250 to Energy Analysis.
- b. To approve Solar Panel Press Release.

## **16. 2019-2020 GRANT ALLOCATIONS**

To receive the recommendation from Finance Committee for the additional 2019-2020 grant allocations (table attached).

## **17. GRANT ALLOCATION PROCESS**

To consider for the financial year 2020-2021 a two-stage grant process.

**Option 1** Council is requested to consider whether the budget will be increased and when the second stage will be implemented

**Option 2** To undertake a full review of the current grants procedural process, including an evaluation of the grant criteria (Recommended by the Town Clerk).

## **18. JUBILEE PARK TOILET DOORS**

To receive quotations for replacement doors as the current doors are unfit for purpose.

## **19. CULTURAL STRATEGY DEVELOPMENT**

To seek further updates from Cllr H. Vasey on the development of a Cultural Strategy and agree a way forward.

## **20. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

## **21. LAND AT EGERTON PLACE**

Further to the Full Council meeting held on 17<sup>th</sup> January 2019 (**Item 21**), Shropshire Housing Group would like the Town Council to consider a 'decision in principle' regarding the offer on the above land in order to allow them to move forward. The Clerk has written to Shropshire Council Legal Department and is awaiting response, therefore if Council is favourable and will lead to a land transfer within a reasonable timescale. Shropshire Housing Group wish to continue with this proposed land sale if not, then they will withdraw the offer.

## **22. COMPLAINTS**

To receive feedback from the Personnel Committee.