

# Whitchurch Town Council

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## FULL COUNCIL

All members are summoned to attend the above meeting which will be held on **THURSDAY 21<sup>st</sup> FEBRUARY 2019**, in the Edward German Room, Whitchurch Civic Centre commencing **at 7.15pm.**

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits from 7pm.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

***Please note that all Council meetings are audio recorded to ensure accuracy of subsequent minutes.***

**Date of Notice: 15<sup>th</sup> February 2019**

Nicola Young  
Town Clerk

### AGENDA

**1. APOLOGIES**

To receive Councillor apologies.

**2. DECLARATIONS OF INTEREST**

To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

**3. MINUTES**

To confirm the minutes of the Council meeting held on **Thursday 17<sup>th</sup> January 2019** and sign as an accurate record of that meeting.

**4. MATTERS ARISING**

To deal with matters arising from those minutes not otherwise on the agenda.

**5. MAYOR'S ANNOUNCEMENTS**

To receive such communications as the Mayor may wish to bring before the Council.

**6. COUNCIL'S RESOLUTION RECORD**

To receive the record of resolutions agreed in 2019 and those outstanding from the Council Approved Work Schedule, June 2017 – December 2018.

## **7. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

## **8. REPORT FROM WEST MERCIA POLICE**

To receive an update from the Safer Neighbourhood Team.

## **9. VACANCIES & CO-OPTION**

Whitchurch Town Council currently has one vacancy. Councillors are requested to consider two verbal applications from Rose Snell and Alan Brooks to become a Town Councillor and to vote accordingly. You will be provided with a voting slip.

## **10. PRESENTATION FROM BLACKBERRY FAIR**

To receive a presentation from Steve Chapman and Clare Bellingham, Blackberry Fair CIC, on proposals to take the event forwards.

## **11. SHROPSHIRE COUNCILLORS REPORT**

To receive a verbal update from members of Shropshire Council.

To reinstate Standing Orders

## **12. ACCOUNTS**

To receive Month 10 Balance Sheets and Income & Expenditure Reports.

## **13. MINUTES FROM COMMITTEES**

To receive minutes from the following Committees:

- a. Planning Committee held on 20<sup>th</sup> November 2018.
- b. Parks & Public Realm Committee held on 6<sup>th</sup> December 2018.
- c. Civic Centre Committee held on 6<sup>th</sup> December 2018.
- d. Finance Committee held on 10<sup>th</sup> January 2019.
- e. Personnel Committee held on 10<sup>th</sup> January 2019.

## **14. REPORTS FROM COUNCILLORS ON OUTSIDE BODIES**

To receive updates from Councillors on outside bodies.

## **15. FEEDBACK FROM WOMEN IN LOCAL GOVERNMENT CONFERENCE**

To receive feedback from Cllr Norma Raynes from the Women in Local Government Conference which she attended on behalf of Whitchurch Town Council.

## **16. INTERIM INTERNAL AUDIT 2018-19**

To receive and note the Interim Internal Audit 2018-2019 from John Henry, Internal Auditor.

## **17. PLANNING COMMITTEE TERMS OF REFERENCE**

To review the Planning Committee Terms of Reference, especially with regards to clarity on the process required to send comments to Shropshire Council Planning.

**18. COMMITTEE VACANCIES**

- a. To receive a letter from Cllr Mike Barker, stating he is resigning his place on all Committees.
- b. To receive an email from Cllr Norma Raynes, stating she is resigning from the Events & Entertainment Committee.
- c. To take nominations and allocate members to the Committee vacancies.

**19. CHARITABLE TRUST DEED**

To receive a recommendation from Finance Committee that Full Council agrees to the Charitable Trust Deeds for the following Trusts:

- a. Whitchurch Greaves Trust
- b. Whitchurch Berrington Trust

**20. MOTION 12 FROM COUNCILLOR HALL**

Councillor has submitted the following Motion 12, as listed on the Record of Motions Requiring Written Notice:

“Whitchurch Town Council consider equality and diversity training for all councillors. To include; equality and diversity as outlined in the Equalities Act 2010 and its 9 characteristics, the PREVENT agenda, British values, bias and discrimination and upholding the Nolan Principles.”

**21. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

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