

Whitchurch Town Council

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Parks & Public Realm Committee

Minutes of the Committee Meeting held on 4th April 2019

Present: Cllrs Terry O'Neill, Scott Radford, Rose Snell, Harvey Vasey

In attendance:

Nicola Young – Town Clerk

1. Apologies:

Cllr Tony Neville
Cllr Norma Raynes

2. Declarations of Interest: None received.

3. Minutes of Previous meeting

After a proposal from Cllr O'Neill, seconded by Cllr Radford, it was **P&PR/39/1819 RESOLVED** that the minutes from the Parks & Public Realm Committee meeting on 7th February 2019 be signed as an accurate record.

4. Public:

After a proposal from Cllr O'Neill, seconded by Cllr Snell it was **P&PR/40/1819 RESOLVED** to suspend standing orders for public session. Cllr Vasey arrived.

A member of the public had sent an email to the Town Clerk regarding the safety of skate park users, especially concerning the number of younger children running around on the skate park, there is the potential for an accident.

She requested that a sign be erected: "No Wheels, No Entry" at the entrance to the skate park and that the Council give one person the authority to ask younger children to not play around on the skate park.

The item will be discussed at Agenda item 9.

After a proposal from Cllr O'Neill, seconded by Cllr Vasey, it was **P&PR/41/1819 RESOLVED** to reinstate Standing Orders.

5. Accounts:

After a proposal from Cllr O'Neill, seconded by Cllr Radford, it was **P&PR/42/1819 RESOLVED** to accept the Parks & Public Realm Month 11

Initialled:

accounts which were duly signed, noting the balance of £3,875 remaining in the budget.

A suggestion was made to Committee that Whitchurch Town Council could employ the services of Ramped CIC to run a 'safe skating' session on the skate park at Jubilee Park, to reinforce the message of "No Wheels, No Entry".

After a proposal from Cllr O'Neill, seconded by Cllr Radford, it was **P&PR/43/1819 RESOLVED** to recommend to Finance Committee that Ramped CIC run a 'safe skating session' during Whitchurch Party in the Park to reinforce the message.

6. Council Approved Work Schedule to December 2019

After a proposal from Cllr Radford, seconded by Cllr O'Neill, it was **P&PR/44/1819 RESOLVED** to recommend to Full Council that a seasonal park warden is employed to patrol and monitor the Council's parks.

After a proposal from Cllr O'Neill, seconded by Cllr Radford, it was **P&PR/45/1819 RESOLVED** to accept the Council Approved Work Schedule to December 2019.

7. Committee Resolutions Record

Committee received a verbal update from the Clerk on projects listed on the Committee Resolutions Record. After a proposal from Cllr O'Neill, seconded by Cllr Radford, it was **P&PR/46/1819 RESOLVED** to accept the Committee Resolutions Record.

8. Business Plan

The Committee noted that the following projects should be progressed:

- a. To take noticeboard quotes to the Parks & Public Realm Committee meeting in June 2019.
- b. The Parks contract should be signed off at the June Committee meeting, then taken to June 2019 full Council meeting for approval and issued in early July.

9. Skate Park

After a proposal from Cllr Radford, seconded by Cllr Snell, it was **P&PR/47/1819 RESOLVED** to seek cost of "No Wheels, No Entry" signs for the skate park in Jubilee Park.

Cllrs Hall and Sinnott joined the meeting.

10. Youth Pod

- a. Town Clerk to contact SJT to arrange for a P&PR Committee member to visit the school and speak to students about Youth Pod consultation dates.
- b. Whitchurch Town Council to carry out the consultation for the youth pod, to find out what type of youth pod is wanted, if any, and where the youth pod should be sited.

Initialled:

11. Electricity in Jubilee Park

Cllr Hall, having been an electrician, requested confirmation that the live power from the cable within the public toilets had been disconnected and that to make sure that there wasn't a live cable still underground, should children start to dig in the park:

- a. The Clerk reported that an application had been made to SPEN to reconnect an electricity supply to the meter located in the contractor's building.
- b. The Clerk reported that a guide price of £1,836 +VAT to reconnect the cable was received from SPEN. After a proposal from Cllr Vasey, seconded by Cllr O'Neill, it was **P&PR/48/1819 RESOLVED** to continue with the application to SPEN and take to full Council once a quote had been received.

12. Confidential

There was no confidential business.

Meeting closed at 1958 hrs

Signed: Date:
Chairman

Initialed: