

Whitchurch Town Council

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Parks & Public Realm Committee

Minutes of the Committee Meeting held on 6th June 2019

Present: Cllrs Terry O'Neill, Scott Radford, Harvey Vasey, Tony Neville,
Norma Raynes

In attendance:

Nicola Young – Town Clerk

1. Election of Chairman

After a proposal from Cllr Neville, seconded by Cllr Raynes, it was **P&PR/01/1920 RESOLVED** that Cllr Terry O'Neill be appointed as Chairman of the Parks & Public Realm Committee.

2. Election of Vice Chairman

After a proposal from Cllr Neville, seconded by Cllr Raynes, it was **P&PR/02/1920 RESOLVED** that Cllr Scott Radford be appointed as Vice Chairman of the Parks & Public Realm Committee.

3. Apologies

Cllr Rose Snell

4. Declarations of Interest: None received.

5. Minutes of Previous meeting:

After a proposal from Cllr Vasey, seconded by Cllr Neville, it was **P&PR/03/1920 RESOLVED** that the minutes from the Parks & Public Realm Committee meeting on 4th April 2019 be signed as an accurate record of that meeting.

6. Remaining Business:

- a. After a proposal from Cllr O'Neill, seconded by Cllr Raynes, it was **P&PR/04/1920 RESOLVED** that the Town Clerk proceed with getting prices for the "No Wheels, No Entry" skate park signage. Councillors were requested to think about alternative solutions.
- b. After a proposal from Cllr O'Neill, seconded by Cllr Neville, it was **P&PR/05/1920 RESOLVED** that the following items are signed-off the Parks & Public Realm Committee Resolution Record: items 1, 2, 3, 5 and 10
- c. Business Plan. After a proposal from Cllr Raynes, seconded by Cllr Neville, it was **P&PR/06/1920 RESOLVED** that:

Initialled:

- i. P9 “Increase events & entertainment in parks” be moved to Cultural & Civic Centre Business Plan.
- ii. P13 “Deermoss Play Area Upgrade” – to increase the ‘No Dog Fouling’ Signs, and draft a press release regarding the hazards of dog faeces to children, that dog bags can be put in any bins and that the responsibility lies with the owner.
- iii. P15 “Heritage boards in parks” – Clerk to work with Heritage Centre on the project.

After a proposal from Cllr Radford, seconded by Cllr Raynes, it was **P&PR/07/1920 RESOLVED** that Cllr Harvey Vasey will undertake the groundwork for P18, “Footpath from Mill St to Jubilee Park”.

After a proposal from Cllr Radford, seconded by Cllr Vasey, it was **P&PR/08/1920 RESOLVED** that the following projects to the Parks & Public Realm Business Plan:

No	Project Name	Details	Projected Costs for Budget	S / M / L Term Project
P20	CNE CAT	To negotiate taking on CNE through CAT process		
P21	Bird boxes	To install bird boxes in trees in Jubilee Park		S
P22	Park ideas montage	To include the ideas montage within the Parks & Public Realm business plan		

7. Public:

After a proposal from Cllr O’Neill, seconded by Cllr Vasey it was **P&PR/09/1920 RESOLVED** to suspend standing orders for public session.

The issue of dog mess around children’s play areas was brought before Committee. The Clerk was requested to find out the law regarding dog mess and within how many metres of a children’s play area a dog could be.

The Town Clerk suggested a ‘highlight the poo’ project, to use brightly coloured spray to circle dog mess within parks, which can make quite an impact and ‘highlight’ the problem. The Town Clerk was requested to find out if this could also be done within the town centre on the pavements.

After a proposal from Cllr Neville, seconded by Cllr Vasey, it was **P&PR/10/1920 RESOLVED** to reinstate Standing Orders.

Initialed:

8. Accounts:

After a proposal from Cllr O'Neill, seconded by Cllr Vase, it was **P&PR/11/1920 RESOLVED** to accept the Parks & Public Realm Month 1 & 2 accounts which were duly signed, noting fund available as £124,982.

9. Update on Work with Contractor

After a proposal from Cllr O'Neill, seconded by Cllr Radford, it was **P&PR/12/1920 RESOLVED** that the item would be deferred to the next meeting.

10. Jubilee Park

- a. Skate Park sign "No Wheels, No Entry"
- b. Noticeboards

After a proposal from Cllr O'Neill, seconded by Cllr Radford, it was **P&PR/13/1920 RESOLVED** that the items would be deferred to the next meeting.

11. Confidential Business

After a proposal from Cllr O'Neill, seconded by Cllr Radford, it was **P&PR/14/1920 RESOLVED** that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

12. Parks Contract

After a proposal from Cllr Raynes, seconded by Cllr Radford, it was **P&PR/15/1920 RESOLVED** that the draft Tender be put before full Council on 20th June 2019 for agreement.

Meeting closed at 2003 hrs

Signed: Date:
Chairman

Initialed: