

# Whitchurch Town Council

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## FULL COUNCIL MEETING

All members are summoned to attend the above meeting which will be held on **THURSDAY 24<sup>th</sup> OCTOBER 2019**, in the Edward German Room, Whitchurch Civic Centre commencing at 7.15pm.

There is an opportunity to meet informally with Councillors for tea, coffee and biscuits from 7pm.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

*Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Mayor if you are recording or filming the meeting.*

**Date of Notice: 18<sup>th</sup> October 2019**

Nicola Young  
Town Clerk

### AGENDA

**1. APOLOGIES**

To receive Councillor apologies.

**2. DECLARATIONS OF INTEREST**

To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

**3. MAYOR'S ANNOUNCEMENTS**

To receive such communications as the Mayor may wish to bring before the Council.

**4. MINUTES**

To confirm the minutes of the Full Council meeting held on 19<sup>th</sup> September 2019 and sign as an accurate record of that meeting.

**5. REMAINING BUSINESS**

To dispose of business, if any, remaining from the last meeting and receive the updated Council Resolution Record.

## **6. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility. The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.

## **7. UPDATE FROM LOCAL POLICING TEAM**

To receive a verbal update from a member of the Local Policing Team if available.

## **8. SHROPSHIRE COUNCILLOR'S REPORT**

To receive a verbal update from members of Shropshire Council.

Reinstate Standing Orders

## **9. ACCOUNTS**

To receive Months 5 & 6 Balance Sheets and Income & Expenditure Reports.

## **10. EXTERNAL AUDIT CERTIFICATE**

To receive the External Audit Certificate AGAR Section 3, noting that there are no advisories for Whitchurch Town Council.

## **11. POLICE REQUEST**

The Whitchurch Safer Neighbourhood Team wish to run a community safety event for town centre businesses and request a free room for 2 hours, plus set up and take down, on an afternoon when a room is usually available.

## **12. CRUK REQUEST**

The Whitchurch Branch of Cancer Research UK wish to use Jubilee Park for the Relay for Life event.

## **13. MOTION 17 from Cllr A Hall**

That Whitchurch Town Council (WTC) reinstate the Governance, Scrutiny & Policy Panel and ask for five members to make up its membership as soon as possible.

## **14. MINUTES FROM COMMITTEES**

To receive minutes from the following Committees:

- a. Personnel Committee held on 13<sup>th</sup> June 2019.
- b. Parks & Public Realm Committee held on 5<sup>th</sup> September 2019.
- c. Cultural & Civic Centre Committee held on 5<sup>th</sup> September 2019.
- d. Finance Committee held on 12<sup>th</sup> September 2019.

## **15. REPORTS FROM COUNCILLORS ON OUTSIDE BODIES**

To receive updates from Councillors on outside bodies.

## **16. CONSULTATIONS/SURVEYS**

To receive the following consultation documents and make comment or agreement as appropriate or delegate to the Proper Officer to complete:

- a. BT Payphone Removal Consultation

**17. NMTF ARTICLE**

To receive a copy of the feature on Whitchurch Friday market in the National Market Traders Federation.

**18. COUNCIL POLICIES/REGULATIONS**

**Finance Regulations.** To receive and adopt updated Financial Regulations.

**19. GROUNDS MAINTENANCE CONTRACT**

Council are requested to consider and agree a 6-month extension to the ground's maintenance contract.

**20. COUNCIL VAN**

Council are requested to give authority to the Town Clerk/RFO to purchase a second-hand van up to the value of £3,000.

**21. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

**22. CONFIDENTIAL MEETING NOTES**

To receive and sign as an accurate record, confidential meeting notes from the Council meeting on 19<sup>th</sup> September 2019.

**23. CONFIDENTIALITY**

- a. To receive a Confidentiality Agreement, which all Councillors are asked to sign.
- b. Breaching Confidentiality.

**24. CHRISTMAS LIGHTS**

To receive a recommendation from Culture & Civic Centre Committee, to use Company 1 to put up and take down the Christmas lights in the town centre for a 3-year contract period.