

# Whitchurch Town Council

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## Parks & Public Realm Committee

### Minutes of the Committee Meeting held on 4<sup>th</sup> July 2019

**Present:** Cllrs Harvey Vasey, Rose Snell, Tony Neville, Terry O'Neill, Norma Raynes

**In attendance:**

Cllr Bev Duffy  
Nicola Young – Town Clerk

**1. Apologies**

Cllr Scott Radford

**2. Declarations of Interest:** None received.

**3. Minutes of Previous meeting:**

After a proposal from Cllr Neville, seconded by Cllr Vasey, it was **P&PR/16/1920 RESOLVED** that the minutes from the Parks & Public Realm Committee meeting on 6<sup>th</sup> June 2019 be signed as an accurate record of that meeting.

Cllr Raynes arrived.

**4. Public:**

No public present.

**5. Accounts:**

After a proposal from Cllr O'Neill, seconded by Cllr Neville, it was **P&PR/17/1920 RESOLVED** to accept the Parks & Public Realm Month 2 accounts which were duly signed, noting fund available as £117,246.

The Town Clerk informed the meeting that it was possible that Whitchurch Museum & Archives would be taking over payment of the CCTV system in the Heritage Centre.

**6. Hanging Basket Report**

The Committee received a report on the number and sites of the hanging baskets in Whitchurch town centre.

- The TCM was asked to check if Pets 2000 and Make Your House A Home were asked if they wanted a hanging basket.

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- The Parks Committee suggested that artificial hanging baskets could be used to increase the number of hanging baskets.

**7. Jubilee Park Vandalism**

The Town Clerk gave a verbal update on the spate of vandalism in Jubilee Park, saying that all the toilets had been broken into, but that the CCTV showed the faces of who had committed the vandalism.

The Clerk was asked to find out the cost of metal grilled gates fitted to the front of the toilet doors and what the cost would be if the Council took civil action against the perpetrators.

**8. Jubilee Park Electric**

The Town Clerk informed the Committee that the electrical connection had now been completed and all electrical items were connected, including all the new CCTV.

**9. Confidential Business**

After a proposal from Cllr Neville, seconded by Cllr Snell, it was **P&PR/18/1920 RESOLVED** that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

**10. Parks Contract**

The Grounds Maintenance Contract will go to full Council on 18<sup>th</sup> July 2019 for resolution.

**11. Noticeboards**

After a proposal from Cllr Vasey, seconded by Cllr Neville, it was **P&PR/19/1920 RESOLVED** that the Chairman of Parks & Public Realm & Chairman of Cultural & Civic Centre Committees liaise with the Town Clerk and make the decision on what A1 noticeboards to purchase for the town centre and parks.

Meeting closed at 1958 hrs

Signed: ..... Date: .....  
Chairman

Initialled: .....