

Whitchurch Town Council

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Parks & Public Realm Committee

Minutes of the Committee Meeting held on Thursday 7th November 2019

Present: Cllrs O'Neill, Snell & Vasey.

In attendance:

Nicola Young – Town Clerk

Zoë Dean – Town Centre Manager/Assistant Town Clerk

Cllr A. Chesters, Cllr A. Hall.

1. Apologies

Cllr S. Radford – Work Commitment

Cllr T. Neville – Unwell

2. Declarations of Interest

None received.

3. Minutes

After a proposal from Cllr Vasey, seconded by Cllr Snell,

It was **P&PR/30/1920 RESOLVED** that the minutes held on 3rd October 2019 be signed as an accurate record of that meeting.

4. Public Participation

After proposal from Cllr O'Neill, seconded by Cllr Snell,

It was **P&PR/31/1920 RESOLVED** to suspended Standing Orders for the purpose of public participation.

Cllr Hall said that the Youth Work was not completed in the summer and stressed the importance of Youth Work in the town, especially following recent anti-social behaviour. Cllr Hall urged the committee to consider adding £15,000 into next year's budget to combat the potential loss of youth services in Whitchurch.

After a proposal from Cllr O'Neill, seconded by Cllr Vasey,

It was **P&PR/32/1920 RESOLVED** to reinstate Standing Orders to allow the meeting to continue.

5. Accounts Update

Following a proposal from Cllr Snell, seconded by Cllr O'Neill,

It was **P&PR/33/1920 RESOLVED** to accept the month 6 accounts as presented.

The Chairman signed the copies of the accounts.

Initialled:

6. Horse Chestnut Trees in Jubilee Park

Following a complaint from a resident of Park Avenue, who had called into question the safety of the Horse Chestnut trees opposite their dwelling in Jubilee Park, the committee noted that the previous tree survey was now out of date. According to the report the Horse Chestnut trees were to be inspected every 12 months (January 2018). After a proposal from Cllr O'Neill, seconded by Cllr Snell, It was **P&PR/34/1920 RESOLVED** to undertake a tree report for the first row now, budgeting for a full tree survey next year (Budget 203/4039).

7. Youth Work

The committee noted that a resolution was made at Full Council to accept eight youth worker sessions.

Following a proposal from Cllr O'Neill, seconded by Cllr Snell, It was **P&PR/35/1920 RESOLVED** to send the Youth Work item back to Full Council.

8. Budget 2020-2021

The Town Clerk reminded the committee that members were asked to bring big projects back. The committee agreed to look at the ongoing programme for tree planting, new benches and increased lighting for Jubilee Park. It was noted that there was still some money remaining from the current year's budget for new bins. The Town Clerk was to work on the budget with the both the Chair and Vice Chair of Finance.

9. Confidential

After a proposal from Cllr O'Neill, seconded by Cllr Snell, It was **P&PR/36/1920 RESOLVED** to move into Confidential session. Cllrs Chesters and Hall left the meeting.

After a proposal from the Chair, seconded by Cllr Vasey, It was **P&PR/37/1920 RESOLVED** to put forward an emergency item of Town Centre CCTV.

There have been problems with some Town Centre cameras not recording. After a proposal from Cllr O'Neill, seconded by Cllr Vasey, It was **P&PR/38/1920 RESOLVED** to put forward to finance to find the money to reset the system.

The meeting closed at 7.55pm.

Signed: Date:
Chairman

Initialled: