

Whitchurch Town Council

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Whitchurch
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FINANCE COMMITTEE

The Councillors listed below are summoned to attend the above meeting which will be held on **Thursday 12th DECEMBER 2019** at the **CIVIC CENTRE, Edward German Room**, Whitchurch commencing at **7:00pm**.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Date of Notice: 6th December 2019

Nicola Young
Town Clerk

Councillors: A Chesters, L Broders, S Hamlyn, R Shepherd, B Duffy, J Martin, J Sinnott

AGENDA

Whitchurch Town Council audio records the meetings, if anyone is personally recording the meeting please can they declare this for the minutes.

1. APOLOGIES

To receive any apologies and reasons for absence

2. DECLARATION OF INTEREST

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

3. MINUTES

To confirm the minutes of the Finance Committee meeting held on **14th November 2019** and sign as an accurate record of that meeting (copy attached).

4. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting and reinstate Standing Orders to conclude the public session.

5. ACCOUNTS

To accept and sign the monthly accounts (copies attached).

6. MONTHLY PURCHASE LEDGER, BACS AND CHEQUE PAYMENTS

To receive and sign the total monthly purchase ledger, BACS and manual cheque payments.

7. PETTY CASH ACCOUNT

To receive and sign the petty cash account ledger.

8. COUNCIL CREDIT CARD

To receive the Credit Card Payments record and duly sign.

9. COUNCILLOR INTERNAL AUDIT REVIEW

To receive the councillor internal audit review from July - September 2019.

10. 2019 ACTUARIAL VALUATION REPORT

To receive the 2019 pensions valuation from Shropshire Council.

11. MARKET HALL LIGHTING

To receive a report and agree a way forward.

12. BUDGET SETTING 2020/21

To receive the draft budget 2020/21 for discussion.

13. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

14. STAFF SALARIES

a) To review the acting up arrangement.

b) To receive a request for a temporary increase in hours from the Accounts Officer