

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX



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Shropshire  
tel. 01948 665761

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## FINANCE COMMITTEE

The Councillors listed below are summoned to attend the above meeting which will be held on **Thursday 11<sup>th</sup> June 2020 at 7:00pm**. The Finance Committee will meet virtually using Zoom and the invitation is below:

**Topic: Finance Committee Meeting - 11th June 2020**

**Time: 11 June 2020 at 19:00 London**

Join Zoom Meeting

<https://us02web.zoom.us/j/86890129316?pwd=YW5jdTVkRnFPS3lEZ3NFY3lwR21LQT09>

**Meeting ID: 868 9012 9316**

**Password: 124408**

One tap mobile

+441314601196,,86890129316#,,1#,124408# United Kingdom

+442030512874,,86890129316#,,1#,124408# United Kingdom

Dial by your location

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

**Meeting ID: 868 9012 9316**

**Password: 124408**

Find your local number: <https://us02web.zoom.us/j/86890129316?pwd=YW5jdTVkRnFPS3lEZ3NFY3lwR21LQT09>

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

**Date of Notice: 5<sup>th</sup> June 2020**

A handwritten signature in black ink, appearing to read 'N Young'.

Nicola Young  
Town Clerk

To:

Councillors: A Chesters, L Broders, S Hamlyn, R Shepherd, B Duffy, J Martin, J Sinnott

## AGENDA

Whitchurch Town Council audio records the meetings, if anyone is personally recording the meeting please can they declare this for the minutes.

### **1. APOLOGIES**

To receive any apologies and reasons for absence

### **2. DECLARATION OF INTEREST**

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

### **3. MINUTES**

To confirm the minutes of the Finance Committee meeting held on **12<sup>th</sup> March 2019** and sign as an accurate record of that meeting (copy attached).

### **4. PUBLIC PARTICIPATION**

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting and reinstate Standing Orders to conclude the public session.

#### Standing Orders - Public Participation

- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
- *In line with paragraph 41f. If having heard the response to a question, the person who asked it may ask one related, supplementary question.*

[Standing Orders to be reinstated]

### **5. ACCOUNTS**

To accept and sign the month 12 [2019-2020] and months 1 & 2 [2020-2021] accounts (copies attached).

### **6. MONTHLY PURCHASE LEDGER, BACS AND CHEQUE PAYMENTS**

To receive and sign the total monthly purchase ledger, BACS and manual cheque payments put before Committee.

### **7. COUNCIL CREDIT CARD**

To receive the Credit Card payments record put before Committee and duly sign.

### **8. COUNCILLOR INTERNAL AUDIT**

Committee are requested to receive and note the quarterly internal audit completed by a Committee member in March 2020.

**9. PURCHASE OF ITEMS TO ENABLE HOME WORKING**

To receive a list of items purchase to enable home working during the COVID-19 pandemic and lockdown. Committee are requested to ratify the decision to purchase these items.

**10. SOLAR FARM INCOME**

Committee are requested to receive and note the income from Light Source.

**11. MAYOR'S ALLOWANCE**

To resolve that any surplus left in the Mayor's Annual Allowance be transferred to the Mayor's Charity Account.

**12. CONFIDENTIAL BUSINESS**

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

**13. INSURANCE CLAIM**

To receive information on a claim that has been forwarded onto the Council's insurance company.

**14. SOLICITOR'S FEES**

- a. To receive a request for fees from Hibbert's.
- b. To ratify an approved payment to Aaron Partnership.