

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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Shropshire
tel. 01948 665761

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email: clerk@whitchurchcouncil.uk

ADDITIONAL FINANCE COMMITTEE

The Councillors listed below are summoned to attend the above meeting which will be held on **Thursday 23rd JULY 2020 at 7:00pm**. The Finance Committee will meet virtually using Zoom and the invitation is below:

Topic: Additional Finance Committee meeting 23 July 2020

Time: Jul 23, 2020 19:00 London

Join Zoom Meeting

<https://us02web.zoom.us/j/88974508422?pwd=bW9VSjBrbjhXQXILRkJ2K3poQWNUQT09>

Meeting ID: 889 7450 8422

Password: 270790

One tap mobile

+442034815240,,88974508422#,,,0#,,270790# United Kingdom

+442039017895,,88974508422#,,,0#,,270790# United Kingdom

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Meeting ID: 889 7450 8422

Password: 270790

Find your local number: <https://us02web.zoom.us/j/88974508422?pwd=bW9VSjBrbjhXQXILRkJ2K3poQWNUQT09>

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of the meeting.

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Chairman if you are recording or filming the meeting.

Date of Notice: 17th July 2020

Nicola Young
Town Clerk

To:

Councillors: A Chesters, L Broders, S Hamlyn, R Shepherd, B Duffy, J Martin, J Sinnott

AGENDA

Whitchurch Town Council audio records the meetings, if anyone is personally recording the meeting please can they declare this for the minutes.

32. APOLOGIES

To receive any apologies and reasons for absence

33. DECLARATION OF INTEREST

To receive any Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to any item on the agenda for the meeting.

34. MINUTES

To confirm the minutes of the Finance Committee meeting held on **9th July 2019** and sign as an accurate record of that meeting (copy to follow).

35. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of business being transacted at the meeting and about any other matter for which the Committee has a responsibility.

The Chairman will at this point, suspend Standing Orders to allow any members of the public to address the meeting and reinstate Standing Orders to conclude the public session.

Standing Orders - Public Participation

- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
- *In line with paragraph 41f. If having heard the response to a question, the person who asked it may ask one related, supplementary question.*

[Standing Orders to be reinstated]

36. COVID-19 Fund.

- a. Council are requested to consider moving further funds from the Harry Richards Fund into this cost centre.
- b. Beechtree Funding Application Form

37. Market Stall Hire. Council are requested to consider a suggestion to reduced or provide free stalls for Friday market stall holders during the month of August 2020.

38. Heritage Craft Units. Council are requested to consider the attached request and make a decision as requested.

39. Room Rent Reduction. Council are requested to consider requests for a reduction in room hire from a regular hirer due to COVID-19 and safe distancing measures.

40. VAT Partial Exemption Calculation. For Committee information. Whitchurch TC have received a bill from DCK Accounting Solutions for the VAT Partial Exemption Calculation, letter attached. This has been agreed and relevant paperwork sent to DCK Accounting Solutions. Committee are requested to ratify the agreement.

41. CONFIDENTIAL BUSINESS

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

42. Payment of Hours Accrued.

Committee are requested to consider and make a decision on a request for additional hours worked to be provided as payment.

43. Part-time Administration Assistant.

Committee are requested to consider and make a decision on appointing a part-time administration assistant: to decided how many hours per week and at what hourly rate.