

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX  
website: [www.whitchurchcouncil.uk](http://www.whitchurchcouncil.uk)



High Street  
Shropshire  
tel. 01948 665761  
email: [clerk@whitchurchcouncil.uk](mailto:clerk@whitchurchcouncil.uk)

## Parks & Public Realm Committee

### Minutes of the Committee Meeting held on Thursday 4<sup>th</sup> June 2020

**Virtual Meeting held via Zoom due to the Corona Virus Pandemic Lockdown.**

**Present:** Cllrs S. Radford [In the Chair], R. Snell & H. Vasey.

**In attendance:**

Cllr B. Duffy, Cllr J. Sinnott, Cllr A. Hall.

Nicola Young – Town Clerk

Zoë Dean – Town Centre Manager/Assistant Town Clerk

#### 1. Apologies

Cllr T. O'Neill - illness

#### 2. Declarations of Interest

None received.

#### 3. Minutes

After a proposal from Cllr Vasey, seconded by Cllr Snell, it was **P&PR/1/2021 RESOLVED** that the minutes held on 6<sup>th</sup> February 2020 be accepted and signed as an accurate record of that meeting. The Chair is to scan the signed minutes and send to the Clerk.

#### 4. Public Participation

After a proposal from Cllr Vasey, seconded by Cllr Snell, it was **P&PR/2/2021 RESOLVED** to suspend Standing Orders for the purpose of Public Participation.

Cllr Hall asked when the goal posts would be reinstated and whether this could be made a priority. Cllr Hall also asked whether the Youth Pod item could be progressed.

The Town Clerk responded: The Youth Pod required a public consultation and further funds to provide what the youth have asked for including Wi-Fi and solar charging capabilities. The Town Clerk assured Cllr Hall that the goal posts project was being progressed.

After a proposal from Cllr Snell, seconded by Cllr Vasey, it was **P&PR/3/2021 RESOLVED** to reinstate Standing Orders.

#### 5. Accounts Update

The Chairman asked why 203/4060 "Other professional fees" was overspent at Month 12. This was due to reinstallation of electric into the park. [Post meeting note: £6,609

from Project Reserves - £4,055 to deal with the rodent issue; £2,554 reinstallation of park electric.]

After a proposal from Cllr Vasey, seconded by Cllr Snell, it was **P&PR/4/2021 RESOLVED** to accept the 2019/2020 accounts for Months 10, 11, 12 and the 2020/2021 accounts for Month 1, as presented.

It was requested that the Chairman signs the copies of the accounts and scans them back to the Clerk.

## **6. Council Resolution Record**

It was noted that there were no changes to the record.

## **7. Jubilee Park**

### **a) Horse Chestnut Trees**

The Arboriculture Report, which was prepared by Shropshire Council, deemed that the trees were safe for the time being, following a complaint from a resident. However, the tree on the other side of the gateway is not safe, near to the Thai Restaurant.

Following a proposal from Cllr Snell, seconded by Cllr Vasey, It was **P&PR/5/2021 RESOLVED** schedule the tree work for 6 months hence, letting the resident know this, using the wording in the report.

### **b) Harry Richards Garden**

The committee noted that the previously agreed work to the fencing in the Harry Richards garden had been completed at a cost of £1,200.

### **c) Time Capsule Request**

The committee concurred that further information was required relating to the time capsule request. This item was deferred until further information could be gathered based on whether the request had come from a specific organisation.

## **8. Shropshire Playing Fields Association – Freedom to Move**

The report drew attention to the concept of making more open play areas.

After a proposal from Cllr Vasey, seconded by Cllr Snell, it was **P&PR/6/2021 RESOLVED** to circulate the Shropshire Playing Pitch Strategy from last year and consider it in line with the SPFA Report.

## **9. Grounds Maintenance Tender Document**

It was noted that the tender document was circulated earlier, the delay was caused by having to wait for the various maps. There were questions which all councillors would need to consider.

After a proposal from Cllr Snell, seconded by Cllr Vasey, it was **P&PR/7/2021 RESOLVED** that Cllr Radford and the Clerk would work on the document and send the draft proposal to Full Council for wider discussion.

## **10. Confidential Business**

There was no confidential business.

The meeting closed at 19:50.

Signed: ..... Date: .....  
Chairman