

Whitchurch Town Council

Civic Centre
Whitchurch
SY13 1AX



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FULL COUNCIL MEETING

All members are summoned to attend the above meeting which will be held on
THURSDAY 17th SEPTEMBER 2020, via Zoom commencing at 7.15pm.

The meeting is held in public and the public are encouraged to attend and participate. Just occasionally matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.

Topic: WTC Full Council Meeting – 17th September 2020

Time: Sept 17, 2020 19:15 London

Join Zoom Meeting

<https://us02web.zoom.us/j/86112738469?pwd=dXczMm5RbDY2Z3hxcFRrakZmbS9Ydz09>

Meeting ID: 861 1273 8469

Passcode: 725543

One tap mobile

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Find your local number: <https://us02web.zoom.us/j/86112738469?pwd=dXczMm5RbDY2Z3hxcFRrakZmbS9Ydz09>

Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Mayor if you are recording or filming the meeting.

Date of Notice: 11th September 2020

Nicola Young
Town Clerk

AGENDA

- 60. ELECTION OF DEPUTY MAYOR** [10 mins]
To elect a Deputy Mayor for Whitchurch Town Council.
- 61. APOLOGIES** [1 min]
To receive Councillor apologies.
- 62. DECLARATIONS OF INTEREST** [1 min]
To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.
- 63. MAYOR'S ANNOUNCEMENTS** [2 mins]
To receive such communications as the Mayor may wish to bring before the Council.
- 64. MINUTES** [Taken as read] [5 mins]
To confirm the minutes of the Full Council meeting held on 16th July 2020 and the Extraordinary Full Council meeting held on 27th August 2020 [Taken as read]. (Copies attached).
- 65. PUBLIC PARTICIPATION** [15 mins]
Members of the public are invited to make representations, ask questions, and give evidence in respect of business being transacted at the meeting and about any other matter for which the Council has a responsibility.
The Mayor will at this point suspend Standing Orders to allow any members of the public to address the meeting.
Standing Orders – Public Participation
- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
 - *In line with paragraph 41f, if having heard the response to a question, the person who asked it may ask one related, supplementary question.*
- 66. UPDATE FROM LOCAL POLICING TEAM** [5 mins]
To receive a verbal update from a member of the Local Policing Team, if available.
- 67. SHROPSHIRE COUNCILLOR'S REPORT** [5 mins]
To receive a verbal update from members of Shropshire Council.
Reinstate Standing Orders
- 68. APPLICATIONS TO BECOME TOWN COUNCILLORS (CO-OPTION)** [10 mins]
To receive and vote on applicants filling two vacancies on the Council from Mr Will McDonnell and Mr Alan Cooper.
- 69. ZOOM MEETINGS** [1 min]
To note that virtual meetings must continue following advice from SALC and latest Government updates on gatherings which came into force on 14th September 2020.
- 70. ACCOUNTS** [Taken as read] [3 mins]
To receive Months 4 and 5 Balance Sheets and Income & Expenditure Reports (copies attached).

- 71. MINUTES FROM COMMITTEES** (taken as read) [5 mins]
To receive minutes from the following Committees:
- Whitchurch JANE Cemetery held on 10th June 2020
 - Culture & Civic Centre Committee held on 2nd July 2020 & 21st August 2020
 - Parks & Public Realm Committee held on 2nd July 2020
 - Personnel Committee held on 9th July 2020
 - Heritage Committee held on 14th July 2020
 - Finance Committee held on 9th July 2020 & 23rd July 2020
- 72. ELECT MEMBERS TO COMMITTEES** [8 mins]
To nominate and elect:
- 2 x members for Parks & Public Realm Committee
 - 1 x member for Heritage Committee – meets 2nd Tuesday at 10.30am
 - 1 x Cemetery JANE – meets once every 3 months, usually Wednesdays at 6pm
 - 2 x Planning Committee – meets as required, this is not often
- 73. MOTION 26 – Cllr Duffy** [10 mins]
That Whitchurch Town Council agrees money can be spent on the refurbishment and upgrading of any part of the Civic Centre building, prior to an extended lease or Freehold being obtained from Shropshire Council.
- 74. A SUSTAINABLE FUTURE FOR CENTRE NORTH EAST** [10 mins]
To receive a report from Cllr Vasey and agree the next steps.
- 75. CIVIC CENTRE FREEHOLD** [10 mins]
To receive an update from Shropshire Council on the Civic Centre Freehold.
- 76. SAVINGS TO THE BUDGET** [15 mins]
To receive a request from Finance Committee to discuss where savings can be made to the current budget due to loss of income caused by the pandemic.
- 77. JUBILEE PARK CONTRACTORS' YARD** [10 mins]
Council is requested to consider and agree the following:
- To agree a budget to install two shipping containers in the contractors' yard to provide additional storage for not for profit community groups who are in need.
 - To agree to Men in Sheds utilising the bricked off section of the contractors' shed to allow their group to become re-established and approve the associated costing and improvement work (report attached).
- 78. LOCAL PLAN CONSULTATION** [5 mins]
To agree the updates for the policies and management plan.
- 79. WHEATSHEAF DRIVE PLAY AREA** [5 mins]
To receive a recommendation from Park's Committee [P&PR22/2021], to go out to tender up to the value of £25,000 for the Wheatsheaf Drive Play Area project.
- 80. YOUTH SERVICES** [2 mins]
To note an update from Shropshire Council on Youth Services.

81. CEMETERY BOARD MEMORIAL POLICY [2 mins]
To adopt the recently approved Whitchurch Cemetery Memorial Policy (copy attached)

82. WHITCHURCH RELIEF IN NEED CHARITY [3 mins]
The above charity has two representatives of Whitchurch Town Council as Trustees who serve a four-year term. The term of office for Mrs S. McKeon ends in December 2020, and although she is no longer a Councillor, the Trust has noted that Mrs McKeon's contribution has been very valuable, and she has agreed to serve a further term.
Council to appoint a representative.

83. BAR LOUNGE REFURBISHMENT
To receive a recommendation from the Cultural & Civic Centre Committee [CCC26/2021] that a maximum budget of £30,000 is allocated to refurbish the Bar Lounge.

84. REPORT FROM CLLR RADFORD [10 mins]
To discuss and agree Cllr Radford's Report from the Cultural & Civic Centre Committee [CCC30/2021] regarding the installation of raked seating and bar provision in the Main Hall.

All Councillors are requested to confirm that they have stopped recording the meeting and to also confirm that no-one is within the room and cannot hear the confidential part of the meeting.

The Clerk to confirm that the meeting recording is stopped.

85. CONFIDENTIAL BUSINESS [1 min]
To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.

86. STAFFING MATTERS [10 mins]
To receive a recommendation from the Personnel Committee.