

Whitchurch Town Council

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Cultural & Civic Centre Committee

Minutes of the Committee Meeting held on Wednesday 9th September 2020

Virtual Meeting held via Zoom due to the Coronavirus Pandemic Lockdown.

Present: Cllrs Vasey, Duffy, Hall, Hamlyn, Gregory-Peake, Radford & Snell.

In attendance:

Cllr Sinnott

Zoë Dean – Town Centre Manager/Assistant Town Clerk

Four members of the public

35. Committee Membership Resignation Withdrawal

The Town Centre Manager gave a brief update on Cllr Radford's position on the committee, noting advice received from SALC that the resignation had never been formally accepted at committee.

36. Apologies

No apologies – all committee members present.

37. Declarations of Interest

No interests were declared.

38. Public Participation

After a proposal from Cllr Hamlyn, seconded by Cllr Hall,

It was **CCC/27/2021 RESOLVED** to suspend Standing Orders for the purpose of Public Participation.

No members of the public present at the meeting wished to speak.

After a proposal from Cllr Duffy, seconded by Cllr Hall,

It was **CCC/28/2021 RESOLVED** to reinstate Standing Orders.

39. Minutes

a) After a proposal from Cllr Hamlyn, seconded by Cllr Duffy,

It was **CCC/29/2021 RESOLVED** to accept the minutes from the meeting held on 2nd July 2020. The Chairman agreed to sign the minutes and scan them to officers. All in favour.

b) Cllr Hall proposed an amendment to the minutes, second by Cllr Gregory-Peake. 4: against, 1: abstention.

Following a proposal from Cllr Hamlyn, seconded by Cllr Radford,

It was **CCC/29/2021 RESOLVED** to accept the minutes from the additional committee meeting held on 21st August, noting the phrase from that meeting: The Clerk needed to see the qualifications of anyone who wished to work at

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the Civic Centre. The Chairman agreed to sign the minutes and scan them to officers.

40. Accounts Update

Following a proposal from Cllr Duffy, seconded by Cllr Radford,
To accept the Month 4 Accounts as presented. The Chairman is to sign and return copies to the office.

41. Council Resolution Register

Cllr Hall thanked Cllr Sinnott for his hard work on the Market Hall Lighting Project which had been successfully completed, the sentiment was echoed by the Chair. A question was asked about the chairs. The Town Centre Manager updated the committee, noting that the unsafe chairs had been taken out of circulation. Following a proposal from Cllr Duffy, seconded by Cllr Gregory-Peake, It was **CCC/30/2021 RESOLVED** to sign off the following items on the Resolution Register: 3rd October 2019 CCC/54/1920, 5th February 2020 CCC/78/1920, 4th June 2020 CCC/6/2021, 4th June 2020 CCC/7/2021, 4th June 2020 CCC/9/2021, 4th June 2020 CCC/11/2021, 2nd July 2020 CCC/15/2021, and 2nd July 2020 CCC/18/2021.

42. Bar Contract

The Chairman noted that the contract had been extended until the end of the year. Committee were unsure how far this had been progressed with the licensee, which the Town Manager was to investigate. After a proposal from Cllr Duffy, seconded by Cllr Hamlyn, It was **CCC/31/2021 RESOLVED** to complete the draft tender by the next meeting, noting the comments above.

43. Reinspection of Stage

The Town Centre Manager updated the committee on the need for annual stage testing. It was noted that the electrical testing was not included this time as the Council was preparing to undertake work to the lighting and electrics, which would then be certified once the work was completed. After a proposal from Cllr Duffy, seconded by Cllr Hamlyn, It was **CCC/32/2021 RESOLVED** to appoint Solutions on Stage to undertake the Mechanical and LOLER inspection tests.

44. Motion from Cllr Radford

Cllr Radford discussed the background information regarding raked seating and bar provision in the Main Hall. The issue was then debated by members. Cllr Duffy seconded Cllr Radford's motion. After a proposal from Cllr Hamlyn, seconded by Cllr Snell, It was **CCC/33/2021 RESOLVED** to take Cllr Radford's report to Full Council for further investigation.

45. Confidential Business

Following a proposal from Cllr Duffy, seconded by Cllr Radford, It was **CCC/34/2021 RESOLVED** to that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the

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meeting because of the likely disclosure of private and confidential information or staff matters.

46. Bar Lounge

The Chair noted that the committee was unable to appoint a company. After a proposal from Cllr Hamlyn, seconded by Cllr Gregory-Peake, It was **CCC/35/2021 RESOLVED** to adjourn this item, seeking further quotes from local companies.

The meeting closed at 8.11pm.

Signed: Date:
Chairman

DRAFT

Initialed: