

# Whitchurch Town Council

Civic Centre  
Whitchurch  
SY13 1AX



High Street  
Shropshire  
tel. 01948 665761

website: [www.whitchurchcouncil.uk](http://www.whitchurchcouncil.uk)

email: [clerk@whitchurchcouncil.uk](mailto:clerk@whitchurchcouncil.uk)

## Cultural & Civic Centre Additional Committee Meeting

Culture & Civic Centre Committee members are summoned to attend the above additional meeting which will be held on FRIDAY 21<sup>st</sup> AUGUST 2020, via Zoom commencing at 11.30am – Zoom meeting invitation below:

**Topic: Culture & Civic Centre Additional Meeting - 21st Aug 2020 at 11.30am**

**Time: 21 Aug, 2020 11:30 London**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/86175272814?pwd=bWtZN2tyWFpVRHpDQ3lrYU5GUnRTQT09>

Meeting ID: 861 7527 2814

Passcode: 377641

One tap mobile

+442030512874,,86175272814#,,,,,0#,,377641# United Kingdom

+442034815237,,86175272814#,,,,,0#,,377641# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

Meeting ID: 861 7527 2814

Passcode: 377641

Find your local number: <https://us02web.zoom.us/j/kbr76eNYLC>

**The meeting is held in public and the public are encouraged to attend and participate. You will be asked to identify yourself when admitted to the meeting. Occasionally matters such as contractual or staffing matters do have to be held in the confidential part of a meeting.**

*Please note that all Council meetings are audio recorded and, in line with the Council's meeting recording policy, you are requested to inform the Chairman if you are recording or filming the meeting.*

**Date of Notice: 17<sup>th</sup> August 2020**

Nicola Young  
Town Clerk

To: Councillors Harvey Vasey, Simon Hamlyn, Bev Duffy, Andy Hall, Rose Snell,  
Christian Gregory-Peake

## AGENDA

### 1. APOLOGIES

To receive Councillor apologies.

### 2. DECLARATIONS OF INTEREST

To receive Councillors' Disclosure of Ordinary or Disclosable Pecuniary Interests in relation to the agenda items in this meeting.

### 3. PUBLIC PARTICIPATION

Members of the public are invited to make representations, ask questions and give evidence in respect of planning applications listed below which will be discussed at the meeting. The Chairman will at this point suspend Standing Orders to allow any members of the public to address the meeting.

#### Standing Orders - Public Participation

- *Each member of the public may speak on no more than two items and in total for no longer than 3 minutes, in line with Whitchurch Town Council Standing Orders, paragraph 41c.*
- *In line with paragraph 41f. If having heard the response to a question, the person who asked it may ask one related, supplementary question.*

[Standing Orders to be reinstated]

### 4. ASBESTOS

Committee are requested to agree to commissioning the following asbestos reports:

- a. Annual asbestos re-inspection of Whitchurch Civic Centre = £250+VAT
- b. Asbestos refurbishment survey for Bar Lounge = £300+VAT, which includes one site visit, collection and analysis of samples and the production of UKAS accredited test report confirming to HSG264.

### 5. BAR LOUNGE

Committee are requested to agree the following initial steps of the refurbishment of the Bar Lounge:

- a. Remove hazardous foam from the banquette seating.
- b. Remove banquette seating and agree steps to make good.
- c. Remove bar and agree necessary steps to make good.
- d. To receive indicative costs on steps discussed so far.

### 6. BUDGET

Committee are requested to agree to extend the budget as necessary.

### 7. TIMELINE

Committee are requested to agree a timescale for the work and who to complete which steps of the refurbishment.

### 8. CONFIDENTIAL BUSINESS (if any)

To resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded for the remainder of the meeting because of the likely disclosure of private and confidential information or staff matters.